Parent Portal – Establishing Primary Email and Accessing Notification Settings

- Check your contact information listed on your Parent Portal yearly and update as needed.
- To check the email you have on file, in the left column, click the Account Preferences tab.
- Ensure that your account email listed is the main email address you'd like to use.

| PowerSchool SIS | | | | |
|--------------------------|---|-------------|--|--|
| | 100 | 8 L | | |
| Navigation | Account Preferences - Profile | | | |
| Grades and Attendance | | | | |
| Grade History | Profile Students | | | |
| Attendance History | If you want to change the e-mail address, username or password associated with your Parent account, you may do so below. Please click the corresponding Edit button to make changes to your username or password. To change your name, please contact the school administrator. | | | |
| Email Notification | First Name: | | | |
| Teacher Comments | Last Name: | | | |
| Forms | Account Email: | | | |
| | Select Language | English 🗸 | | |
| School Busenn | Username: | 0 | | |
| Balance | Current Password: New password must | Ø | | |
| My Schedule | Be at least 8 characters long | | | |
| School Information | | Garcel Save | | |
| Account Preferences | | | | |

• Under the Email Notification tab, you can add additional email addresses that you would like to be included on district communications.

| PowerSchool SIS | | | | |
|--------------------------|--|---|--|--|
| | | 0 L ! ÷ | | |
| Navigation | Email Notifications: | | | |
| Grades and Attendance | | | | |
| Grade History | Contact Information | | | |
| Attendance | Account Email | | | |
| Email | What Information Would You Like to Receive? | | | |
| Notification | Summary of Current Grades and Attendance | 0 | | |
| Teacher Comments | Detail Report Showing Assignment Scores for Each Class | 0 | | |
| Forms | Detail Report of Attendance | Dease check that this information is accurate | | |
| School Bulletin | School Announcements | | | |
| Balance | Balance Alert (Note: will only be sent when student is low on funds) | ^a for each child you have enrolled in CVS. | | |
| | Additional Notification Emails | | | |
| School | Email Address(es) | Senarate militale annali addresses uith comman) | | |
| Information | | (organise multiple times accentors was commes) | | |
| Account Preferences | Frequency | | | |
| Graduation Progress | How Often? | Every Two Weeks 🗸 | | |
| Access Logs | Apply These Settings to All Your Students? | | | |
| Transportation | Send Now For Benjamin? | 0 | | |
| SchoolMessenger | | Submit | | |