SHAWNEE ELEMENTARY SCHOOL

CHIPPEWA VALLEY SCHOOLS
Mrs. Sarah Simon, Principal
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http://www.chippewavalleyschools.org/schools/elementary-schools/shawnee/

February 2019

Dear Kindergarten Parent,

Welcome to Shawnee! We will be accepting registrations the week of February 25th for incoming kindergarten students. Please go to the SignUpGenius link: https://sugeni.us/3HcE which is located on the Shawnee website. Please come to the school office at your scheduled time to submit your completed forms for your child's registration. Walk-in registrations for all kindergarten students will begin on Thursday, March 21st between the hours of 9:30 AM to 3:00 PM and evening hours between 5:30 PM to 8:00 PM. We will also be accepting registrations Friday, March 22nd between the hours of 9:30 AM to 3:00 PM. We require all the following documents to be brought in and complete before your child is considered registered.

1. A signed and completed Enrollment Form, found online at http://www.chippewavalleyschools.org/for-parents/kindergarten/. Please complete all sections of the form online; print, sign and date the form.
2. An original birth certificate with a raised seal.
3. Two proofs of residency. They must have your name and address printed on it. Utility bills such as Consumer Energy, DTE, Telephone (no cell phones), as well as Comcast and Trash Removal bills are accepted.
4. Immunization records as required by the Macomb County Health Department. Your child may still require more immunizations, however, please provide a copy of what you have to date.
5. Proof of a completed vision and hearing test administered between 9/1/2018 to 9/1/2019.
6. The Volunteer Criminal Record Check form which is required before adults are allowed to volunteer to work in the classroom or attend field trips. A copy of your Driver's license or state photo identification is required to accompany the form.

The office staff will make copies of the originals and promptly return the originals to you.

Please read the transportation information and complete the Transportation Request section on the enrollment form whether you plan to use it or not. If you live in a busing area, this section must be complete to be eligible for busing.

Our Kindergarten Kick-Off has been scheduled for parents on Thursday, May 2, 2019 at 6:15 PM. You will meet with our kindergarten teachers, the office staff, administration and other staff members to answer any questions you may have and learn about Shawnee, our procedures and policies and the kindergarten program. Incoming Kindergarten Assessments will be scheduled on either Wednesday, May 8th or Monday, May 13th. You can schedule your child's appointment at the time of registration.

The week prior to school starting, you and your child will be invited to our annual Sneak Peek. Students are able to come to Shawnee to get acquainted with the building, visit their classroom and meet their teacher. Classroom assignments will be mailed to your home in late August along with the date for the Sneak Peek.

A Curriculum Night, for parents only, will also be scheduled at the beginning of the school year. At curriculum night, you will meet with your child's teacher. Again, the information and details will be communicated with you closer to the date.

Shawnee offers School Aged Child Care (SACC) for our families each day school is in session. SACC is open before (starting at 6:30 AM) and after (until 6:00 PM) school. SACC registration is completed online. The non-refundable registration fee of $20.00 (subject to change) is due at the time of SACC enrollment. We will have staff available to answer questions during our Sneak Peek.

We are happy that your child will attend our school and we look forward to seeing you. ☺

Sincerely,

Sarah E. Simon

Sarah Simon
Principal

The mission of Shawnee Elementary is to provide a safe, nurturing environment that enables students to develop successful learning strategies through a quality instructional program.

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