Paying with a Credit Card

Start by clicking the drop down next to “User”

Scroll down to Manage Payment Methods

When the box opens, click on “Add New Payment”

This opens the “Add Payment Details” screen on the right. Click on the drop down arrow under Payment Type and select Credit/Debit Card.

Follow the steps to link your credit/debit card to your PaySchools Central Account.
Paying with an Electronic Check

Start by clicking the drop down next to “User”

Scroll down to Manage Payment Methods

When the box opens, click on “Add New Payment”

This opens the “Add Payment Details” screen on the right. Click on the drop down arrow under Payment Type and select ACH/Check.

Follow the steps to link your checking account to your PaySchools Central Account.