**OTTAWA PTO MINUTES**

**November 19, 2019**

**Attendees:** Mr. Lockhart, Michelle Pirkola, Samara Dykstra, Kaleena Migliorati, Elvira Trnjanin, Tina Jacobsen, Herb Jacobsen, Robert Woutowicz, Susan Vinette, Sue Clark, Mary Van Marcke, Lisa Combs, Julie Kelly.

**Principal Report**

1. Mr. Lockhart Welcome Playground rules and procedures/ Calender
   1. Welcome, conferences were a success. Thank you to those who attended. Playground rules and procedures. Outlining positive play and rules for playground equipment. Enforcing that any student who is not playing and following the rules, could miss out on play time.
   2. Tree lighting December 6, Algonquin middle school band and choir to preform December 16, December 18 is 4th and 5th grade concert. ½ day December 22 and off till January 6th. Next PTO meeting Tuesday January 14 2020.

**Presidents Report:**

**Old Business**

* 1. Shoparoo Income from 2018-2019- $330 from last year.
  2. Cutting edge income $342.
  3. Apparel Sale Income-
  4. Yankee Sale Income - $2,420
  5. CPK income- $34

**New Business**

2.1 CAC/Pres meeting summary-Citizen Action Meeting with updates on bond. Exterior changes over the summer. Elementary is still researching playgrounds. Update for both high schools and jr highs.

2.2 Zap Zone night scheduled for 11/26- $20/child is 2 unlimited games, with pizza and pop. Ottawa gets 20% income.

2.3 Smile-o-grams-work hard and be nice to people wrist bands in New Year.

2.4 Parents Night out scheduled for 2/14 at lifetime fitness from 6-10pm. Volunteer opportunities might arise if there is more people then expected.

2.5 Salsarita’s restaurant night is scheduled for April 22.

2.6 Jimmy Johns restaurant night is scheduled for June 4.

2.7 Holiday craft was purchased. It will be an ornament with childs picture on it.

2.8 Handprints- interest was shown. In years prior, handprints were $5/child. If child had their handprint done in years prior, they will not be able to print their hand again. Maybe in spring or early summer.

2.9 2020 events. Interest was shown for the talent show by one person. Reiterated that 2 coordinators would be needed for this event to be successful. No volunteers noted during the meeting. Board stated events that would be hosted and any additional events would require 2 chair coordinators, help and guidance throughout activity would be provided by board members.

**On Going Business**

3.1 Santa Shop 11/18-11/20 need volunteers- all set with volunteers

3.2 Cookie Dough Delivery 12/11- need volunteers from 2-5pm. There will be no exchanges of money.

3.3 Chuck E Cheese 12/20- 11 till close.

3.4- MOD pizza 1/22 4-8pm

**Treasure Report**

1.1 Budget, reviewed. No changes. Approval obtained.

**Teachers Report**

**Q&A for Parents-**

No additional comments were made. Meeting adjourned.