



Ottawa Elementary Virtual PTO Meeting February 7th, 2023

Board Members in attendance: Julie Belanger(President), Chervante Nolden (co-VP), Erica Piotrowski (co-vp), Elvira Trnjanin (Treasurer), Tina Jacobsen (Secretary)
Attendees: Duane Lockhart, Haylie Brown, Adam Rickert, Shari Rewalt, Kristen Cordle, Stephanie Fillmore, Trevor Fillmore, Joe Cilluffo, Susie Michalak, Robert Wojtowicz and Herb Jacobsen

I. Principal Report

1. Mr. Lockhart Welcome/Calendar 2/17 half day, break 2/20-24, 3/1 tornado drill, 3/4 district science olympiad tournament, 3/7 no school, 3/10 lego robotics, 3/13-14 schools cubed visit, 3/15 half day/conferences, 3/16 full day/conferences, 3/17 half day, 3/27 Superintendent school visit, 3/31 half day, 4/3-7 spring break
-parking lot capacity is being reviewed for possible expansion
-behavior matrix has been emailed to families
-positivity project and principals awards to encourage good behavior, also LEAD tickets for lunchroom & on busses get popsicles on fridays
-absence letters will be going home for those with more than 10 absences in the semester, they will now include student reading percentile to show correlation

II. Presidents Report

1. Old Business:

1.1 Craft for all students has been delivered to teachers gingerbread house ornament with student pic
1.2 Chuck E Cheese 12/29 \$185
1.3 1/18 Panda Express \$29.14
1.4 1/30 Sky zone total earned not received yet

2. New Business:

2.1 Sweets for Someone Special (2/14 & 2/15) limited to the gym only
2.2 Smile O Grams Delivered (2/14) PTO has heart stickers and a few coupons for every student
2.3 Salsarita's Restaurant Night (2/15) flyer to go home soon
2.4 ½ day (2/17)
2.5.Chuck E Cheese 2/17 flyer to go home soon
2.6 No School 2/20 – 2/26
2.7 Conferences 3/15 – 3/16 (1/2 days 3/15 & 3/17)
2.8 science fair 3/16 sign up flyer to go home soon
2.9 Bounce House (3/17) tentative date, they have not given final confirmation
2.9 Spring Break starts ½ day 3/31 No school 4/3 – 4/10

3. On Going Business:

3.1 SchoolStore.com ongoing year round
3.2 Next PTO meeting is April 11 March meeting canceled, hoping for more participation with less meetings
3.3 Poster Printer Vote Motion Julie Belanger, 2nd Erica Piotrowski, all yays, motion passes
-\$3995.00 Poster Pro System if ordered by 3/1, other schools in the district have an older version of this one. \$542.56 for ink & paper, going forward school will pay to supply, not PTO
3.4 Adding days for Sweets with Someone Special hoping to add other family events outside of the school. Ottawa is too small to host 510 students and their families.

III. Treasure Report:

1. **2022-23 Income**

- a. Chuck E Cheese \$185.00
- b. Box Tops for Education \$50.30 ongoing, just scan your receipts in the app
- c. Kroger Rewards – \$192.36 ongoing, just add Ottawa as your organization
- d. Restaurant Night \$29.14 panda express
- e. Spiritwear \$105.80 ongoing sale, paid out quarterly, order anytime, lots of changing sales on merch

2. 2022-23 Expenses

- a. Cookie Dough Expense \$119.68 pizza party for Voss class for selling the most. also includes some refunds for order filling mistakes by mrs fields
- b. AR Program \$2,918.25 reading program we renew yearly
- c. PTO Expenses \$245.21 paper, supplies, etc
- d. Scholarships (CVS Senior) \$500.00 awarded to a senior that attended Ottawa
- e. Teacher Appreciation \$856.44 holiday lunch from salsaritas, mini pies for thanksgiving, etc
- f. Fieldtrip (3rd Grade) \$400.20 bus cost, next year may give amount per student to use towards field trip instead
- g. Unpaid Sales Tax \$62.88 fun run shirts didn't charge us tax but we still have to pay it to the state
- h. Brown Fund - \$300.00 \$300 is for first year at ottawa
- i. Evatt Fund - \$35.88
- j. Holcombe Fund - \$69.55

3. 2022-23 Budget

- a. PTO Account Balance as of August 31, 2022: \$15692.42
- b. ADD: Income as of January 31, 2023: \$39,498.91
- i. \$28809.42
- c. LESS: Expenses as of January 31, 2023: \$26,903.18
- i. Operating Profit: \$12,595.73

Budget vote: motion Erica Piotrowski, 2nd Elvira Trnjanin, all yays, budget passes

IV. Teachers Report

-All staff is not aware of pto events, we will add flyers to non classroom mailboxes going forward and hope to email staff as well

Mrs. Rewalt came to find out if pto funds were available for title one rewards for students. Years ago they were included in the budget.

-Voted to give title one \$200 in the budget, motion Julie Belanger, 2nd Erica Piotrowski, all yays, passes

-Chervante motion to give \$300 instead so each of the title one paras \$100, 2nd Tina Jacobsen, all yays, motion passes

V. Q&A for Parents country meats mentioned as a fundraiser idea

VI. PTO Board we are always looking for volunteers for a variety of roles/tasks, message one of us or email us 40pto@cvs.k12.mi.us

-purchased items to celebrate 100th day of school: 2 outside signs for pics and 2 sets of indoor signs. Also bought 100th day stickers for all students and staff for 2/10