**Chippewa Valley Schools Form -8310B**

**FOIA Request for Public Records**

**Michigan Freedom of Information Act, MCL 15.231, *et seq*.**

**Request to:** 🞏 **Receive Copy** 🞏 **Inspect Record** 🞏 **Subscribe to record issued on regular basis**

**Delivery Method** (*upon payment of balance due*)**:** 🞏 **Pick up records in person** 🞏 **Mail to address below**

*(Please Print or Type)*

|  |  |  |
| --- | --- | --- |
| Name |  | Phone |
| Firm/Organization |  | Fax |
| Street |  | Email |
| City | State | Zip |

#### Describe the public record(s) as specifically as possible:

|  |  |
| --- | --- |
| Requestor’s Signature | Date |
| **Consent to Non-Statutory Extension of School District’s Response Time**I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq*. I understand that the District must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree to extend the District’s response time for this request until . |
| Requestor’s Signature | Date |

*(June 2015)*