



# CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue, Clinton Township, MI 48038  
(586)-723-2000 FAX (586) 723-2001

“Chippewa Valley Schools...preparing students today for the challenges of tomorrow”

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**Ronald Roberts**  
Superintendent

## OFFICE OF RETIREMENT SERVICES BENEFICIARY NOMINATION

*(This only applies to those who are 19 years of age or older.)*

As a Public School employee you will automatically be signed up for a retirement account through the Office of Retirement Services/State of Michigan. A percentage of your paycheck will be deducted to contribute to this account. The district also contributes a percentage into this account.

You will receive yearly statements from the Office of Retirement Services' informing you of the number of service credits you have earned. On this statement it will indicate your member ID. Using this member ID please log onto miAccount at <https://ssprd.state.mi.us/wss/security/login.do?method=showLogin&retirementSystemId=1030> , to nominate a beneficiary for your pension account. It is your responsibility to be sure that you nominate a beneficiary after receiving your first statement.

Please retain a copy of this notification for your records to serve as a reminder that you need to do this. Once you register with miAccount you will also be able to update your beneficiary information online.