# Enrollment Options

## Schools of Choice (SOC)
- **Grade Levels:** Kindergarten – 11th Grade
- **Application Timeframe:** February 15th - August 15th
- **Criteria:**
  - Student is a resident of Macomb County
  - Proof of residency is required
  - Student must not have been expelled or suspended in the previous two school years
- **Specifics:** Although the application indicates a school preference, approved applicants are only guaranteed placement in the district, not a specific school. Once approved, applicants must complete the registration process within two weeks.
- **Transportation:** Parent responsibility, no district busing
- **Application Approvals Effective Through:** Graduation or until enrollment is broken.
- **Effective Through:** Graduation or until enrollment is broken.
- **Reference:** SOC Roll-Up Procedures document for change of level information.
- **Effective Through:** Graduation or until enrollment is broken.
- **Reference:** IDT Roll-Up Procedures document for change of level information.

## In-District Transfer (IDT)
- **Grade Levels:** Kindergarten – 12th Grade
- **Application Timeframe:** February – April (for following school year)
- **Criteria:**
  - Student must be enrolled in a Chippewa Valley School
  - Space must be available
  - Request must include legal or medical documentation (see application)
- **Specifics:** Approved applicants will remain in the school through the final grade in that building and roll up to the next level according to the IDT Roll-Up Procedures.
- **Transportation:** Parent responsibility, no district busing
- **Application Approvals Effective Through:** Graduation or until enrollment is broken.
- **Reference:** IDT Roll-Up Procedures document for change of level information.

## Employee Non-Resident (NR)
- **Grade Levels:** Kindergarten – 12th Grade
- **Application Timeframe:** No Timeline
- **Criteria:**
  - No geographical boundary
  - Student must not have been expelled or suspended in the previous two school years
- **Specifics:** An employee is defined as receiving pay from Chippewa Valley Schools and not a third party.
- **Transportation:** Parent responsibility, no district busing
- **Application Approvals Effective Through:** Until the parent is no longer employed by Chippewa Valley Schools.
- **Reference:** SOC option
Schools of Choice, In-District Transfer and Employee Non-Resident Guidelines

1. Applications will be approved based on available space and requirements.

2. A separate application must be completed for each child.

3. During the application review, students will remain enrolled in their current school. The parent/guardian and school(s) will be notified by mail when the district has made a final decision.

4. Students that are approved for SOC, IDT and NR will roll-up to the next school/level based on Chippewa Valley’s Roll-Up Procedures. The next school pathway will be identified in the acceptance letter sent by the district.

5. Transportation will not be provided as this is the responsibility of the parent/guardian. Students must be picked up no later than 15 minutes after the end of the school day unless at a supervised school activity.