ONLINE PRESCHOOL PAYMENT INSTRUCTIONS

1. Enter HTTPS://Onlinereg.cvs.k12.mi.us. Please note, if you have registered for any Community Education enrichment classes or you have had a child in our preschool program you already have a user name and password to login.

2. After you have logged in click on “MY ACCOUNT” go to “PAY OLD BALANCES”. Please note, you cannot make a payment until the tuition is billed.

3. On this page you will see your monthly balance due. Check the box next to your name and click on “ADD TO CART”.

4. Click “PROCEED TO CHECKOUT”.

5. “SELECT METHOD OF PAYMENT”.

6. Enter your credit card information.

7. Read carefully and click “SUBMIT PAYMENT”.