



COLLEGE ARTICULATION CREDIT

TUITION-FREE COLLEGE CREDIT EARNED THROUGH HIGH SCHOOL CAREER TECHNICAL EDUCATION (CTE) PROGRAMS OF STUDY

College Articulation Agreements are formal agreements negotiated between the Chippewa Valley Schools Career Technical Education programs and Michigan Community Colleges and Universities awarding eligible students with “tuition free” college credits. These agreements recognize that skills and competencies are developed through successful completion of specific coursework in the CTE programs. Chippewa Valley Schools currently has articulation agreements with Macomb Community College, Henry Ford Community College, Baker College, Oakland University, and Northern Michigan University. The procedures for each institution are explained below.

Articulated credit is awarded to students who achieve the agreed upon competencies and who then continue in a related program of study at the Community College offering articulated credit. *Benefits of articulated credit can include: savings on tuition, savings on books and fees, saving time, and avoiding duplicative coursework, thus providing time in the schedule for expanded program content.*

The high school instructor verifies that the student has achieved specific levels of competency in the student’s selected CTE area of study. All Chippewa Valley Schools Career Technical Education programs have articulation agreements in place with at least one community college or university.

The articulation agreement reflects a Program of Study that begins at the secondary level and continues at the Community College or University level. Secondary and postsecondary instructors/program coordinators have compared the skills and competencies, expected outcomes, assessments, textbooks, syllabi, and other related information to ensure that students who earn articulated credit are prepared to continue in the sequence of courses to complete the program.

To earn “articulated credit”, a student must enroll at the college offering a related program of study and apply for articulated credit within two years of high school graduation. All college entrance academic standards must be met and maintained. Articulated credit is awarded only after successfully completing the next level of designated coursework as defined in the articulation agreement.

NOTE: *Students who intend to transfer to other colleges or universities should contact the 4-year college or university to determine if the articulated credits will be accepted.*

Typical Provisions of the written agreement include:

- No tuition fee is charged for articulated credit, however, a posting fee of may be charged.
- The high school instructor must recommend the student to be awarded Community College/University course credit(s), The student will inform the Community College/University advisor or program coordinator of their intention to use the articulated credit when they develop their course sequence during the admission, registration and advising process.
- Students **must** enroll and apply for articulated credit **within two years of graduation** from High School.
- Students **must** declare a related Program of Study (Major) when enrolling and requesting articulated credit.
- Students receiving articulated credit must meet and maintain entrance academic standards, including pre-requisites of the intended program of study, and must successfully complete the college course following the identified articulated course.
- Articulated credit will carry no grade (*will not be included in the GPA calculation*)

Macomb Community College High School Articulation link:

<http://www.macomb.edu/future-students/apply-admissions/high-school-students/transfer-articulation.html>

Chippewa Valley Schools

- Accounting
- Automotive Technology
- Construction & Building Trades
- Culinary Arts
- Health Occupations
- Information Technology
- Information Technology- Applications Professional
- Marketing
- Media & Communication Arts (Graphic Design)
- Product Development (Design Technology)

Macomb Community College Application for Articulation Credit- High School

<http://www.macomb.edu/resources/transfer-articulation/attachments/Articulation-Application.pdf>

The Articulation Application should be completely filled in online, and, print it out and it needs to be signed by

- 1) the Student**
- 2) the High School instructor of the CTE articulated program, and**
- 3) the Counselor**

The instructor and student should keep a photocopy and/or a scanned **copy of the signed document before** it is submitted to Macomb Community College. **It is strongly encouraged to have you, the student complete the Articulation Application before you graduate, so it is on file at Macomb Community College for students who decide to enroll. Upon successfully completing the identified courses, students can have credit applied to their transcript upon payment of a \$5.00 transaction fee per course.**

Oakland Community College, Auburn Hills, MI

(Articulated credit can be accessed at any of the 5 Oakland Community College campuses)

Chippewa Valley High School and Dakota High School Career Technical Education state-approved programs are identified as aligned with articulated courses at Oakland Community College. Under this agreement, you may be eligible to earn college credit when you successfully pass a high school course and follow these steps:

Step 1: Graduate from high school

Step 2: Click on link for the Articulation Request form:

<https://www.oaklandcc.edu/Articulation/Secondary/RequestForm.aspx>

(If you do not see your school in the dropdown list, notify your teacher or counselor.)

Step 3: Apply to Oakland Community College by clicking on the url below:

https://apply.oaklandcc.edu/apply/secure/adm_login.asp

Step 4: After you graduate, **send your transcript** to Oakland Community College to verify the final grade for your CTE articulated course

Step 5: Make an appointment with an OCC counselor

Chippewa Valley Schools – offer Oakland Community College Articulation Credit for:

CVS CIP	Career Cluster	OCC Courses	CVS CTE Courses Required
CIP 10.0301	Arts, A/V Technology and Communications/Graphic Design	GRD 1100 Graphic Design (3 credits)	<u>Graphic Design</u> Advanced Graphic Design and Imaging 1A/1B or 1YA/1YB and 1YC/1YD
CIP 11.0801	Information Technology/Digital Multimedia & Information Resources	CIS 1400 Web Design 1 (4 credits)	<u>Information Technology</u> Information Technology 1A/1B
CIP 12.0500	Hospitality and Tourism/Cooking and Related Culinary Arts	CUL 1010 Food Standards, Sanitation & Hygiene (2 credits)	<u>Culinary Arts</u> Culinary Arts 2A/2B
CIP 14.4201	Science, Technology, Engineering and Math / Mechatronics	ROB 1500 Introduction to Robotics Technology (4 credits)	<u>Mechatronics & Robotics</u> Mechatronics & Robotics 1A/1B (Available 6/2016)
CIP 15.1306	Science, Technology, Engineering and Math / Mechanical Drafting	CAD 1101 Intro to CAD (4 cr.) DDT 1000 Fundamentals for the Drafting Industry (3 credits)	<u>Design Technology</u> Engineering/Mechanical Courses Engineering Design 1A/1B
CIP 51.0000	Health Sciences / Health/ Therapeutic Services	MED 1103 Medical Terminology (3 credits)	<u>Medical Academy</u> Medical Careers 2A / Anatomy in Health & Disease 2B
CIP 52.0299	Business Management and Administration / Management and Operations	BUS 1100 Introduction to Business (4 credits)	<u>Business Management</u> Finance and Banking 1A/1B New Business Start-Up & Mgt. Career and Professional Devt. Microsoft Computer Applications
CIP 52.1299	Marketing, Sales and Service / Entrepreneurship	BUS 1210 Starting and Operating a Small Business (3 credits)	<u>Marketing</u> Marketing 2

[Oakland Community College, Auburn Hills, MI \(Continued\)](#)

Oakland Community College staff work with the principal, counselor, and Career Technical Education teacher(s) to identify qualified classes. As long as the student requests credit, applies to OCC and has fulfilled the requirements for articulating the class, he or she is eligible for the credit. **Most classes only require passing the class with an A or B which is verified by a student's high school transcript.**

All students should complete the Student Registration Form at www.oaklandcc.edu/articulation. This information is placed in our database and used to verify they have met the requirements for credit. Students have two years to claim their credits after graduating from high school.

[Henry Ford Community College, Dearborn, MI](#)

1. Click on the link below to download the CTE Student Application for Articulated Credit form and complete Part A.
https://www.hfcc.edu/files/attachments/HFCC_Secondary_Articulation_-_Student_Application_Form.pdf
2. Ask your high school CTE teacher or administrator to complete Part B on the CTE Student Application for Articulated Credit form, including the authorizing signature.
3. Submit your completed form to:
[Henry Ford Community College](#)
[CTE Office of Secondary Partnerships](#)
[3601 Schaefer, Building A](#)
[Dearborn, MI 48126](#)
4. Allow two (2) weeks for your application to be reviewed. Once your application has been reviewed, a representative from HFCC's CTE Office of Secondary Partnerships will contact you.
5. Complete and submit a Henry Ford Community College **Admission Application** available from your high school counselor or online at www.hfcc.edu/admissions
6. Prior to registering for classes, meet with the appropriate HFCC Lead Instructor to review college courses at HFCC that must be completed in order to receive your articulated credit. Lead Instructor names and contact information for each HFCC program of study are available online at www.hfcc.edu/programs or call the CTE Office of Secondary Partnerships at 313-317-6509.

The following Chippewa Valley Schools Career Technical Education programs have articulation agreements in place with Henry Ford Community College:

Henry Ford Community College, Dearborn, MI

CVS CTE Completed Program of Study	CIP	HFCC Tech Prep	HFCC CIP
Auto Tech <i>Auto Tech 2A/2B</i>	47.0604	Auto Tech	47.0604
Accounting/Finance <i>Accounting 2A/2B</i>	52.0800	Accounting	52.0399
Construction Trades <i>Construction Trades 2A/2B</i>	46.0000	Construction	46.0000
Graphics <i>Advanced Graphics 1A/1B</i>	10.0301	Graphics	50.0402
Culinary Arts <i>Culinary Arts 2A/2B</i>	12.9099	Culinary	12.0503
Mechanical Drafting <i>Engineering Design 1A/1B</i>	15.1306	Drafting	15.1302
Graphics <i>Advanced Graphics 1A/1B</i>	10.0301	Graphics	50.0402
Health/Therapeutic Services <i>Medical Careers 2A/Anatomy in Health & Disease 2B</i>	51.0000	Health	51.0712
Marketing <i>Marketing 2</i>	51.1999	Bus, Management, Marketing and Relationships	52.9999
Business – MOS	52.0299	Microsoft MOS	52.0402

[Washtenaw Community College, Ann Arbor, MI \(state-wide agreement\)](#)

Chippewa Valley High School and Dakota High School Career Technical Education state-approved programs are identified as aligned with articulated courses at Washtenaw Community College. Under this state-wide agreement, established in May 2015, you may be eligible to earn college credit when you successfully pass a high school course and follow these steps:

Step 1: Graduate from high school

Step 2: Click on link for the State-wide Articulation Request form:

<http://www4.wccnet.edu/departments/curriculum/articulation.php?levelone=highschools>

(If you do not see your school in the dropdown list, notify your teacher or counselor.)

Complete the Appropriate **Student Performance Record** at the above link and submit

signed form via e-mail, fax, snail mail or delivered in person to:

Bernadette McClair, email: bmcclair@wccnet.edu or **Cathy Hann**, email: chann@wccnet.edu

as indicated at the bottom of the Student Performance Record form.

Step 3: **Apply to Washtenaw Community College** by clicking on the url below:

<https://www.wccnet.edu/academics/admissions/application/>

Step 4: After you graduate, **send your official transcript** to Washtenaw Community College to verify the final grade for your CTE articulated course

Step 5: Make an appointment with a Washtenaw CC counselor

Chippewa Valley Schools offer Washtenaw Community College Articulation Credit for:

CVS CTE program Courses Required	CIP	Washtenaw Community College Program	Washtenaw CC Courses
Accounting/Finance Accounting 2A/2B	52.0800	Accounting	ACC 100 – Accounting Practices for Business (3 credits) ACC 131 – Accounting Information Systems (3 credits)
Automobile Technician Auto Tech 2A/2B	47.0604	Auto Tech	ASV 130 – Automotive Maintenance (4 credits) ASV 131* – Automotive Electrical Test-Out Option (0-4 credits)
Business – BAMO Career & Professional Development Microsoft Computer Applications New Business Start-Up & Management Finance and Banking 1A/1B	52.0299	Business	BMG 140 – Introduction to Business (3 credits)
Construction Trades Construction Trades 2A/2B	46.0000	Construction	CON 108 – Introduction to Construction Technology (2 credits) CON 104 – Construction Framing 1 (3 credits)

Cooking & Related Culinary Arts Culinary Arts 2A/2B	12.9099	Cooking and Related Culinary Arts	CUL 100 – Introduction to Food Service and Hospitality Industry (2 credits) CUL 110* –Sanitation and Hygiene (0-2 credits) (<i>must submit ServSafe Certification</i>) CUL 116 – Fundamental Culinary Principles (3 credits)
Graphics Advanced Graphics 1A/1B	10.0301	Graphic and Printing Technology	GDT 106 – Illustrator Graphics (3 credits) GDT 107 – InDesign (3 credits) GDT 108 – Photoshop Graphics (3 credits)
Health/Therapeutic Services Medical Careers 2A/2B	51.0000	Health/Therapeutic Services	HSC 101 –Healthcare Terminology (1 credit) HSC 131² – CPR/AED, Child & Infant CPR and First Aid (Am. Red Cross (1 credit) ^(2 - All 3 sections must be passed & documented to earn 1 credit)
Information Technology Information Technology 1A/1B	11.0801	Digital-Multimedia & Information Resources Design	WEB 110 – Web Development 1 (4 credits) WEB 157 – Dreamweaver (3 credits)

[Apply for Articulation Credit at Central Michigan University](#)

Teacher Cadet Program (Education General 13.0000), effective as of 6/2014

Students who successfully complete the Chippewa Valley School District's Future Educators (**CVS Teacher Cadet**) program ("Students") will be eligible to have certain Central Michigan University course credits waived and receive other benefits in accordance with the following:

Central Michigan University will award university credit for **EDU 107** to students who complete the MDECTE Teacher Cadet Program provided the candidate earns a minimum grade of B (3.0/4.0 scale) on all 12 segments of the Teacher Cadet program and takes all three sections of the Professional Readiness Exam (MDE MTTC Exam Code 096).

All academic policies outlined in the CMU Bulletin effective when the student matriculates at CMU will apply.

Transmission of Grades: Teacher Cadet Program credits and grades will be recorded on the official high school transcript sent to CMU as part of the student's application.

Proof of Completion of Volunteer Hours: Embossed Certificate from the Teacher Cadet program provided at completion of your Program of Study.

Application of Credit: Teacher Cadet Program students must:

- a. meet all admission criteria for CMU at the time of application;
- b. apply and be admitted to CMU within five (5) years of the completion of the Teacher Cadet Program;
- c. successfully complete a minimum of twelve (12) semester hours at CMU in one semester before course credit for EDU 107 can be applied to their Bachelor of Science in Education degree; and
- d. request substitution of the Teacher Cadet Program for EDU 107 through the Education and Human Services Center for Student Services.

How to Apply for Articulation Credit at Oakland University

Teacher Cadet Program (Education General 13.0000), effective as of 3/15/2012

Students who successfully complete the Chippewa Valley School District's Future Educators (**CVS Teacher Cadet**) program ("Students") will be eligible to have certain Oakland University course credits waived and receive other benefits in accordance with the following:

1. Students' successful completion of Chippewa Valley School District's Future Educators program must be documented by an **embossed certificate** of successful completion issued and signed by the Future Educator instructor to be eligible for any benefits under this Agreement.
2. Students will be eligible to have either three course credits waived for EED 312 (3 credits) or four course credits waived for SED 300 (4 credits), or their course equivalent upon the Student's successful completion of Oakland University's two credit EED 313, Advanced Exploration of K-8 Teaching, or its course equivalent; or upon completion of Oakland University's two credit SED 301 Public Education for prospective teachers K-12 or its course equivalent. (This benefit is hereinafter referred to as the "waiver of course credits").
3. Students will be credited fifty hours of work experience with children toward meeting entry requirements for admission to the Oakland University School of Education. (This benefit is hereinafter referred to as the "work experience credit").
4. Students must seek acceptance as an education major at Oakland University within five years of high school graduation to be eligible for the waiver of course credits or the work experience credit.
5. Students must meet all Oakland University admission requirements and be an enrolled/registered Oakland University student in good standing to be eligible for the waiver of course credits or the work experience credit.

How to Apply for Articulation Credit at Baker College:

1. The student must first apply for admission to Baker College by submitting to the Campus Admissions Office:
 - o A Baker College Application for Admission,
 - o The application fee
 - o An official copy of his/her high school transcript
2. The high school teacher/counselor submits a completed **Baker College Application for Articulation**, click on the link below, submit to the Baker College Clinton Township Admissions Office requesting the amount of articulation credit the student is eligible for, as noted in the Articulation Agreement: <http://corvus.baker.edu/bakeredu/assets/File/ApplicationforArticulation.pdf>
3. The Baker College Registrar will post articulation credit as "pending credit" prior to successful completion of one quarter at Baker College or the successful completion of any sequential courses. (Sequential courses must be completed within one year after the student enrolls at Baker College.) *The College reserves the right to deny credit if a student does not achieve a GPA of 2.0 or higher during the first quarter of attendance at Baker College, Clinton Township.*
4. **Students are advised that articulation credit generally is not transferable credit and may not be accepted at another college other than Baker College.**

Applications

Click here for the **Application for Articulation and the Baker College Admissions Application:**

- [Application for Articulation](#) link:
 - o <http://www.baker.edu/admissions/apply-online/>
- [Baker College Admission Application](#) link:
 - o <http://www.baker.edu/admissions/apply-online/>

Baker College (Clinton Township campus)

Chippewa Valley High School and Dakota High School both have articulation agreements in place. Click on the link to access the main page for Baker College Articulation Agreements.

<http://www.baker.edu/baker-college-of-clinton-township/admissions/articulation/>

Each High School is permitted to recommend CVS graduates for articulated credit at Baker College for any courses listed on the Baker College Articulation website until June 2018.

The CTE high school teacher recommends for articulated credit those students who have completed the identified Program of Study which the student has met each Baker College course outcome with a minimum of 80% accuracy. (Some health courses may have a higher requirement than 80%.)

Articulation credit is granted on a course-by-course basis.

Articulation credit is available only for Baker College courses at the 100 and 200 level. Articulation credit is not available for general education courses including Math and English. Waiver or placement testing is available for Math and English courses.

Articulation credit is accepted toward completion of a program and will appear on the Baker College transcript by course title and credit hour with the letter grade of “R.” An “R” grade will not be in the student’s GPA calculation.

The student articulating credit must meet and maintain the prerequisites and academic requirements of his/her intended program of study at Baker College. Articulation credit may not be accepted in some Baker College programs **including Limited Enrollment Programs**.

Tuition is waived for articulation credit, and no additional courses will be added to the student’s program to make up for the articulated credits. Students may be granted articulation credit for courses not in their program. In such cases, credit earned will appear on the student’s Baker College transcript, but will not substitute for a required course in his/her program.

The Baker College Articulation Agreement page identifies the classes with current Articulation Agreements for Chippewa Valley High School and Dakota High School:



Chippewa Valley Schools
Career Technical Education



Baker College of Clinton Township Articulation Agreements (June 2015 to 2018)

Course #	Baker College Course Title	Credit Hours	CVS Course #	Chippewa Valley Schools Course Title
ACC121	Fundamentals of Accounting	4	1501/1502	Accounting 2A/2B
AST101	Automotive Engine Theory	4	9011/9012	Automotive Technology 2A/2B
AST102	Engine Performance I	6	9011/9012	Automotive Technology 2A/2B
AST111A	Intro to Automotive Electrical	5	9011/9012	Automotive Technology 2A/2B
AST221A	Automotive Brake Service	6	9011/9012	Automotive Technology 2A/2B
ACT101	Architectural Drafting 1	4	9588/9589	Commercial Architecture 1A/2B
CAD111	Computer Aided Drafting 1	4	9507/9508	Mechanical Design 1A/1B
EGR101	Engineering Graphics	4	9465/9466	Research and Development 1A/1B
INF112	Word Processing	2	1575	Microsoft Office Certification - WORD
INF113	Electronic Spreadsheets	2	1576	Microsoft Office Certification - EXCEL
INF114A	Intro to Database Applications	2	1577	Microsoft Office Certification -ACCESS
INF141A	Microsoft PowerPoint	2	1577	Microsoft Office Certification -PowerPoint
CUL105	Intro to Gastronomy	2	9101/9102	Hospitality and Culinary Arts 2A/2B
CUL110	Product Identification	2	9101/9102	Hospitality and Culinary Arts 2A/2B
CUL115	Culinary Math	2	9101/9102	Hospitality and Culinary Arts 2A/2B
CUL131B	Food Safety	2	9101/9102	Hospitality and Culinary Arts 2A/2B
CUL141	Nutrition	2	9101/9102	Hospitality and Culinary Arts 2A/2B
GRC101A	Intro to Graphic Communication	4	9230	Graphic Design Intermediate

GRC104	Intro to Digital Design /Illustration	4	9230	Graphic Design Intermediate
GRC121	Intro to Desktop Publishing	4	9230	Graphic Design & imaging Intermediate
GRC131A	Intro to Graphic Imaging	4	9231/9232	Graphic Design & imaging Advanced
MKT201	Sales	4	1715/1716	Marketing 2
MKT215	Applied Marketing	4	1715/1716	Marketing 2
SBM121A	Small Business Marketing & Promotion Techniques	4	1715/1716	Marketing 2
MED103	Medical Terminology	4	9273/9274	Medical Careers 2A/2B –Anatomy in Health & Disease
WPG123	Intermediate Document Processing	4	1575	Microsoft Office Certification - WORD
WPG224	Advanced Document Processing	4	1575	Microsoft Office Certification - WORD

[Applying for Articulation Credit at Northern Michigan University](#)

Construction Trades Program (effective as of 5/15/2011 through 9/1/2014)

Students who successfully complete the Chippewa Valley School District's Construction Trades program will be eligible to have certain Northern Michigan University course credits waived and receive other benefits in accordance with the following:

1. Students' successful completion of Chippewa Valley School District's Construction Trades program must be documented by completing the Articulation Agreement form.
2. The student must complete all semesters of the Construction Trades program at or above 90%.
3. Students must be in their junior or senior year to be eligible to be recommended for articulated credit.
4. Articulating students shall apply and be accepted at Northern Michigan University (NMU), seniors within 12 months and juniors within 3 months of high school graduation
5. College tuition will not be charged for the articulated courses included in this agreement.
6. Students seeking articulation credit must:
 - a) Be recommended by their high school CTE instructor
 - b) Complete an NMU Articulated Credit Recommendation Form (including all signatures)
 - c) Return the Signed Articulated Credit Recommendation to CTE Construction Trades Instructor.
7. High School Instructors recommending students must submit their NMU Articulated Credit Recommendation Agreement Form for each student to the Chippewa Valley Schools Director of Career Technical Education by **May 15th**.
8. Career technical Education Director must submit a copy of all of the District's Articulated Credit Recommendation Forms to the NMUY Tech Prep Coordinator by **May 30th**.

CVS CTE program Secondary Program: Construction Trades CIP Code: 46.0000		Northern Michigan University Program: Building Technology - A.S. Construction Management – B.S. CIP Code: 46.0201		
Secondary Course		Post - Secondary Course	Course #	Credit Hours
Construction Trades I		Wood Processes 1	WT 161	2
Construction Trades II		Construction Systems & Methods	CN 156	3