CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue Clinton Township, MI 48038 586-723-2000

Regular Meeting Administration Building November 15, 2021 6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations CVS Technology Update
- D. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on November 01, 2021.
 (Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- E. Old Business
- F. New Business

Approve Change Order Summary Report – October 2021
 Approve Football Helmut Purchase
 Approve School Lunch "Branded" Pizza Rebid
 Approve Resolution to Continue Summer Tax Collection for 2022 Tax Levy
 Mr. Sederlund
 Mr. Sederlund

- G. From the Community
- H. Union Communications
- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
- L. Adjournment

Future Meetings

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition Presentations – CVS Technology Update

- **General Consent Agenda** D. 1.
 - a. Approve minutes of:
 - Regular Meeting held on November 01, 2021.

 (Minutes are posted on the district website@ chippewavalleyschools.org)

 b. Approve Financial Reports
 c. Approve Personnel Transactions

CHIPPEWA VALLEY SCHOOLS BOARD OF EDUCATION – REGULAR MEETING Administration Building November 01, 2021

President Bednard called the meeting to order at 6:37 p.m. and the Pledge of Allegiance was given.

Present:

Members Aquino, Bednard, DeMuynck Zech, Pearl and Sobah

Absent:

Members Pyden and Wojtowicz (Excused)

Also, Present:

Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Licari,

Mr. Sibley, Ms. Monnier-White and Ms. Adlam

Note: Member Sobah appointed Acting Secretary.

Additions/Deletions - None

Recognition/Presentations - None

<u>MOTION #11/01/21</u> – Moved by Member DeMuynck Zech and supported by Member Aquino to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on October 18, 2021.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,203,826.85.
- Approve 2018 Building & Site Payments Report in the amount of \$22,438.13.
- Approve Building Activity Check Register in the amount of \$74,966.21.
- Approve Personnel Transactions.

Ayes all, motion carried.

Old Business – None

New Business - None

From the Community

- Ms. Jessica St. Laurent (district parent) addressed the Board of Education.
- Mr. Dan St. Laurent (district parent) addressed the Board of Education.
- Ms. Rita Zielinski (district parent) addressed the Board of Education.

Union Communications - None

Administration Reports

- Superintendent Ron Roberts provided a COVID-19 update on our community and how it is impacting our schools.
- Superintendent Roberts presented some of the many noteworthy activities happening in our schools.

High Schools

Athletic Programs
Band/Choir Activities
National Honor Society Inductions
Mohegan Pumpkin Carving
Spirit Week
Homecoming

Middle Schools

National Junior Honor Society inductions Spirit Weeks Wyandot – Undefeated girl's volleyball (1st time in 20 years) Fundraising Walks

Elementary Levels

Active PTOs

Trunk or Treats Virtual Book Fairs Online Donation Drives (fundraising records)

Cheyenne - \$1,700 donation for a sensory room from Fredi the PizzaMan Foundation.

All Levels

Gearing up for Holiday Food Drives #Giving Tuesday – CV Educational Foundation Stuff-A- Bus Event – November 6th & 7th

 A video was shown previewing the upcoming Chippewa Valley High School production of "Seussical". The Chippewa Valley High School students will be putting on the musical production in November (12, 13, 18, 19 & 20) at the CVHS Auditorium. Tickets can be purchased at: www.cvhsmusical.com

Curriculum Reports - None

Of and by Board Members -

 Member Bednard discussed the Board's focus in guiding the district through the pandemic. He reiterated the Board's commitment to doing what is in the best interest of students.

MOTION #11/03/21 — Moved by Member Pearl and supported by Member Aquino that the meeting be adjourned into Executive Session (8.h. – Attorney/Client Privilege).

A roll call vote was taken. Member Pearl, yes; Member Aquino, yes; Member DeMuynck Zech, yes; Member Sobah, yes and Member Bednard, yes. **Motion carried.**

Meeting adjourned into Executive Session at 7:10 p.m.

Meeting reconvened into Open Session at 7:53 p.m.

<u>MOTION #11/04/21</u> – Moved by Member Pearl and supported by Member DeMuynck Zech to adjourn the meeting. **Ayes all, motion carried.**

Meeting adjourned at 7:54 p.m.

Respectfully Submitted,

George Sobah, Acting Secretary Board of Education

MEMORANDUM

D.1.b	FINANCIAL REPORTS for period ending November 30,		Mr. Sederlund	
	CHECK REGISTERS		Mr. Sederlund	
	1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAN (includes payroll)	CLINICS	Mr. Sederlund	
	Checks dated 11/02/2021		57,640.51	
	Checks date 11/09/2021	\$ ==	484,064.21 541,704.72	
	2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT			Mr. Sederlund
	Total General Fund ACH for October 2021	\$ ===	7,744,386.22	
	3. 2018 BUILDING & SITE			Mr. Sederlund
	Checks dated 11/09/2021	\$	80,860.49	
	4. BUILDING ACTIVITY			Mr. Sederlund
	Checks dated 11/03/2021	·····	32,842.48	
	Checks dated 11/10/2021	\$	23,623.46 56,465.94	

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November 15, 2021 Adam Blanchard



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D.1.c. PERSONNEL TRANSACTIONS

NEW HIRES	<u>POSITION</u>	<u>EFFECTIVE</u>
Jasmine Mylan	Building Parapro-Wyandot	11/1/21
Shelby Jorah	Lunchmonitor-Clinton Valley	11/9/21
Mitchell Spencer	Network Support Tech	11/15/21
Kim Johansson	Crossing Guard-Fox	11/15/21
Paula Bandfield	Bus Driver	11/15/21
Nora Al-Wazani	GSRP Preschool Aide-Fox	11/17/21
RESIGNATIONS	POSITION	EFFECTIVE
Anna Harris	Anna Harris Lunchmonitor-Wyandot	
RETIREMENT	POSITION	EFFECTIVE
ACCOUNT OF THE PARTY OF THE PAR	105111011	EXTECTIVE
Tom Slowiczek	Groundsman	September 1, 2021
Jutta Lisoski	Bus Driver	November 30, 2021

DOCUTION

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is listed below. The conditional hire of this person/s is subject to the motion as submitted."

Recommended for Hire	Position	<u>Rationale</u>	Effective Date
Jessica Lucido	1.0 English-CV9	Replacement	11/8/21

Personnel Transaction-Issuance of Individual Employment Contract

RECOMMENDED MOTION: "That the Chippewa Valley Board of Education approve the issuance of an individual employment contract for Carla Stark as Executive Secretary/Sub Caller for Human Resources, effective January 4, 2022."

Rationale: Ms. Stark was hired to fill a vacancy created by the retirement of

Ruth Wilson.

RESOLUTION

WHEREAS: Tom Slowiczek has served the Chippewa Valley

School District faithfully and diligently for a period of thirty-three years as a Custodian, Food Handler

and Groundsman.

WHEREAS: Tom Slowiczek, through his leadership, has had a

positive impact on the staff, students and the

community.

WHEREAS: Tom Slowiczek, a conscientious, loyal, hardworking

employee has elected to retire; and

WHEREAS: Tom Slowiczek, will be missed by all his school

colleagues,

NOW, THEREFORE, BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the 15th day of November 2021 be made a permanent part of the records of this School District and a copy sent to Tom Slowiczek as an expression of our appreciation.

RESOLUTION

WHEREAS: Jutta Lisoski has served the Chippewa Valley School

District faithfully and diligently for a period of

twenty years as a Bus Driver.

WHEREAS: Jutta Lisoski through her leadership, has had a

positive impact on the staff, students and the

community.

WHEREAS: Jutta Lisoski, a conscientious, loyal, hardworking

employee has elected to retire; and

WHEREAS: Jutta Lisoski will be missed by all her school

colleagues,

NOW, THEREFORE, BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **15th day of November 2021** be made a permanent part of the records of this School District and a copy sent to **Jutta Lisoski** as an expression of our appreciation.

E. Old Business

F. New Business

1.	Approve Change Order Summary Report – October 2021	Mr. Sederlund
2.	Approve Football Helmut Purchase	Mr. Sederlund
3.	Approve School Lunch "Branded" Pizza Rebid	Mr. Sederlund
4.	Approve Resolution to Continue Summer Tax Collection for 2022 Tax Levy	Mr. Sederlund

MEMORANDUM

F.1 Approve Change Order Summary Report – October 2021 Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of October 2021."

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, November 1, 2021, and funding will come from the 2018 Building and Site Fund.

CHIPPEWA VALLEY SCHOOLS 2018 Bond Issue Program

CHANGE ORDER SUMMARY #20

October 2021

PROJECT	CONTRACTOR	C.O.# DESCRIPTION	TNUOMA
Contingency (design revisio	n, owner request, hidden condit	ion)	
Erie Elementary	Nationwide Construction	Add fencing at kindergarten playground for safety	\$5,233.00
Erie Elementary	ASI	Additional concrete replacement and rebuild storm structure in parking lot	\$9,935.00
Algonquin Middle School	Seven Brothers Painting	Paint assistant principal office due to renovations	\$1,171.00
Administration 2nd floor	BJ Construction	Demo portion of perimeter soffit to build new office walls	\$432.00
Administration 2nd floor	BJ Construction	Build drywall partion wall enclosure at copier to replace old modular panel system	\$2,003.00
Administration 2nd floor	BJ Construction	Replace window sills damaged due to window leaks	\$9,531.00
Administration 2nd floor	Contrast Mechanical	Demo two mechanical units in ceiling no longer required	\$1,293.00
District Wide	Superior Services	Roofing insulation replacement allowance reconciliation	(\$29,291.00
District Wide	Contrast Mechanical	Mechanical allowance reconciliation	(\$5,991.00
District Wide	MLSchoenherr	General Trades allowance reconciliation	(\$16,788.00
District Wide	Security Designs	Credit for balance of access control system nodes and blades not needed due to adaquate expansion capacity	(\$39,684.00
			(\$62,156

TOTAL AMOUNT OF SUMMARY (\$62,156)

Construction Contingency Budget:	\$3,332,658
Previous Construction Contingency Costs:	\$433,682
Current Construction Contingency Costs:	(\$62,156)
Construction Contingency Balance:	\$2,961,132
	88.9%
Contingency Balance Remaining:	00.7%

MEMORANDUM

F.2 Approve Football Helmut Purchase

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve Riddell for a one-year contract, with an option to renew annually for an additional 5 years, for youth and varsity helmet purchases utilizing unit prices."

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 12.2122.

The proposals were reviewed and approved by the Athletic Directors and Purchasing Offices. Funding will come from the General Fund budget for this purchase.

Chippewa Valley Schools PURCHASE OF FOOTBALL HELMETS BID #12.2122

BID OPENING: TUESDAY, OCTOBER 26, 2021 2:00 P.M.

	1,1			BASE BIDS		
VENDOR	ADDENDUN	ETDAVE	YOUTH	VAR	SITY	NOTES
	ADU	aft'	A1	A1	A2	
Burke's	AIN	no	NIA	# 185.00	B 295.00	
Xenith	N/A	No	\$ 146.00	\$ 22600	± 326. €	Xtra cost if purchase 25 or less
Service Sports	NIA	1	\$338. ⁵⁰ \$\$275.00			
	N/A	V			\$295 > \$325.00	
						-

Prepared By:	Marie Dank	Date:	10/26/2021
Witnessed By	Jam Slavy	Date:	10.26.2001

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CHIPPEWA VALLEY SCHOOLS INTER-OFFICE MEMORANDUM

To:

Scott Sederlund, Assistant Superintendent for Business and Operations

From:

Laura Harrington, Purchasing and Risk Management Supervisor

Date:

November 8, 2021

Re:

Recommendation for Award of Bid Package Number 12.2122

(Purchase of Youth and Varsity Football Helmets)

I issued an Invitation to Bid (ITB) for the Purchase of Youth and Varsity Football Helmets on October 7, 2021 with input from both Athletic Directors. Aggressive bid solicitation included direct mailing to companies and an online posting at the State of Michigan SIGMA website. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies.

Four proposals were opened October 26, 2021. Please see attached Bid Tally Sheet. Riddell is the low bidder for A1 Riddell Speed youth helmets, and ties with Burke's as the low bidder for A2 varsity helmets. Varsity A1 helmet category is not being awarded.

The Athletic Directors prefer to award the entire bid to one vendor, which is Riddell. The Athletic Directors and I are recommending award to the lowest responsible bidder for both the youth and varsity helmets. The resulting contract with Riddell will have firm, fixed pricing for 12 months, with an option to extend pricing on an annual basis for up to five more years.

Helmets will be delivered as specified to each individual school as ordered. We know that we will need to replace, at a minimum, 261 youth and 131 varsity helmets due to the NAERA's ban on reconditioning helmets after 10 years. I recommend ordering the 392 helmets now in anticipation of supply chain delays, and ordering the remaining small quantity in May after identifying helmets that failed the reconditioning process.

The annual cost of this contract depends on the number of rejected helmets in our inventory and the individual fit for each player, but I estimate the grand total cost to be approximately \$78,000.

RECOMMENDED VENDOR AND FOOTBALL HELMET MODELS

VENDOR	MANUF & MODEL	HELMET UNIT COST
RIDDELL	Riddell Speed Youth	\$105.00
RIDDELL	Riddell Speed Flex Varsity	\$295.00

*Note: Unit cost reflects quantity discounted pricing.

MEMORANDUM

F.3 Approve School Lunch "Branded" Pizza Rebid

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve the below vendor for an 18-month contract, with an option to renew on an annual basis for 4 additional years. Contract is to provide pizza delivery through the national school lunch program."

Vendor
Gibby's PizzaSchool Groups
1 and 3Per Pizza Pie Cost
\$7.25

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB # 10.2122. School Groups 1 and 3 needed to be rebid after the prior awarded vendor canceled the contract.

The proposal was reviewed and approved by the Food Service and Purchasing Offices. Funding will come from the Food Service Fund.

Chippewa Valley Schools

PURCHASE OF BRANDED PIZZA

RFB # 10.2122

BID OPENING: MONDAY, October 18, 2021 2:00 P.M.

	, s		BAS	E BID		
VENDOR	ADDENDUM	AFFIDAVII	GROUP 1	GROUP 3	NOTES	
		/		6. 85		
Papa Johns Gibby's Pizza	/	/	6.85 7.25	7.25		

Prepared By:		A)			-					(
Witnessed By:	8	pun	dla	Ly	n	Date:	10-	18-2	160	

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CHIPPEWA VALLEY SCHOOLS INTER-OFFICE MEMORANDUM

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Laura Harrington Purchasing and Risk Management Supervisor

CC: Emily DeArmit Director of Food Service

Date: Wednesday, November 10, 2021

Re: Recommendation for Award of Bid Package Number 10.2122 (School Lunch "Branded" Pizza Rebid)

The Purchasing Department issued a re-bid on September 27, 2021 in coordination with the Food Service Department, for pizza delivery to nine schools through the national school lunch program. I utilized our vendor database, in addition to seeking additional vendors, to mail this bid to 20 vendors. I also posted the bid online at the State of Michigan's SIGMA site and on the district's website. Our Purchasing Department received and opened public bids on October 18, 2021 from 2 bidders. The attached bid evaluation sheet lists the actual bid prices submitted from both bidders.

This bid requires deliveries to nine schools at specific times and days of the week. The groups are separated by school geographic location. Group 1 consists of Clinton Valley, Huron, Miami, Ottawa, Algonquin, and Wyandot. Group 3 consists of Mohawk, Iroquois, and Seneca. Group 2 and 4 schools continue to be serviced by their original pizza provider as awarded by the Board on June 21, 2021.

Our priority is to provide our students with a sufficient quantity of pizza delivered on time by the awarded vendor. We expect excellent tasting, fresh, and hot pizza, using ingredients as set forth by the USDA, as part of the National School Lunch Program. Pizza taste and appearance were evaluated on October 20, 2021 based on district employees' blind-test pizza tasting session.

The apparent low bidder, Papa John's, does not have K-12 school experience. We are thereby recommending award to Gibby's Pizza for both school groups. Gibby's Pizza has successfully provided tasty pizza to these nine schools after the originally awarded vendor abruptly canceled the contract at the start of the school year.

Based on the same number of pizzas sold in the 2019/20 school year, the annual total cost of this contract will be approximately \$228,531. I am available for any questions you may have regarding this bid recommendation.

MEMORANDUM

F.4 Approve Resolution to Continue Summer Tax Collection For 2022 Tax Levy

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education continue for the 2022 tax levy the collection of 100% of levied property taxes with the summer tax levy as initially approved in December 1994 for the 1995 tax levy and continuing until revoked and that the reading of the resolution be waived."

RATIONALE: Even though a resolution was adopted by the Chippewa Valley Schools Board of Education in 1994 to institute a summer tax levy of 100% beginning with the 1995 tax levy and continuing until specifically revoked by Board of Education action, State of Michigan law requires that the district reaffirm that decision each year by adopting a resolution to continue the summer tax levy for the next tax year. This action is required to be taken prior to January 1 of the year the summer tax levy is to be continued. Adoption of the resolution initiates other actions required by law including requesting the local unit of government to collect the taxes on behalf of the district and negotiating the cost.

ANNUAL SUMMER TAX RESOLUTION

CHIPPEWA VALLEY SCHOOLS

A regular meeting of the Board of Education of Chippewa Valley School District was held in the Administration Building on the 15th day of November, 2021, at 6:30 p.m.

Γ	The meeting was called to order at p.m., by
F	resent:
F	Absent:
T	The following preamble and resolution were offered by Member

WHEREAS, this Board of Education by resolution of December 5, 1994 determined to impose a summer property tax levy to collect all of school property taxes, including debt services, upon property located within the school district, beginning with 1995, and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

- 1. This Board of Education, pursuant to 1979 PA 451, as amended, hereby invokes for 2022 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, beginning with 1995, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and /or township in which this district is located to collect those summer taxes.
- 2. The Superintendent, Assistant Superintendent of Business, or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2022 in the amount specified in this resolution. Said resolutions and the request to collect the summer tax levy shall be forwarded so that they are received by the appropriate governing bodies before January 1, 2022.

- 3. The Superintendent, Assistant Superintendent for Business, or his/her designee is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
- All resolutions and part of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Chippewa Valley Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a Regular meeting held on November 15, 2021 the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (1976 PA 267, as amended).

Secretary, Board of Education

Chippewa Valley Schools, Macomb County, Michigan

A regular meeting of the Board of Education of said school district was held in the <u>Administration Building</u>, in said district on the <u>5th</u> day of <u>December</u>, 1994 at <u>7:30</u> o'clock, <u>p.m.</u>

The meeting was called to order by James D'Angelo, President.

Present:

Members Brown, Buccellato, Chirco, D'Angelo, Kolos, Mach, Truax

Absent:

Members None

The following preamble and resolution were offered by Member <u>Brown</u> and supported by Member <u>Chirco.</u>

WHEREAS, Act 333 Public Acts of Michigan, 1982, provides that a school district may determine by resolution to impose a summer property tax levy, including debt service, which resolution shall be applicable until revoked by the Board of Education; and

WHEREAS, for each year such a resolution applies the school district or intermediate school district must request, before January 1, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (1/2) of school property taxes, including debt service; and

WHEREAS, this Board of Education has determined that it would be in the best interest of this school district to impose a summer property tax levy to collect all (100%) of school property taxes, including debt service; and

WHEREAS, said Act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which such summer property tax levy shall be collected:

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education.

G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. Adjournment