

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Conducted Virtually

September 28, 2020
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
 - B. Additions/Deletions
 - C. Recognition/Presentations
 - D. From the Community
 - E.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Board Workshop/Special Meeting held on September 21, 2020
(Minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Change Order Summary Report – August 2020
 - 2. Approve Purchase of Custodial Equipment
 - 3. Approve Tree Removal Services
 - 4. Approve the Extended COVID-19 Learning Plan
 - 5. Approve Limited Return to the Classroom
- H. Union Communications
- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
- L. Adjournment

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Roberts
Mr. Roberts

Future Meetings

September 28, 2020	6:30 p.m.	Regular Meeting
October 5, 2020	6:30 p.m.	Regular Meeting
October 19, 2020	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition/Presentations

D. From the Community

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 1. General Consent Agenda
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – SPECIAL MEETING/BOARD WORKSHOP
ADMINISTRATION BUILDING**

September 21, 2020

President Bednard called the meeting to order at 6:05 p.m. and the Pledge of Allegiance was waived.

Present: Members Aquino, Bednard, Cardamone, DeMuyneck Zech,
Patzert, Pyden and Sobah
Absent: None
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Ms. Licari,
Mr. Sibley, Mr. Kozlowski, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Note: Due to Governor Whitmer instituting Michigan Executive Directive 2020-02 – Public Meetings of State of Michigan Public Bodies during the COVID-19 Emergency, the board of education meeting was conducted virtually via GoToMeeting.

MOTION #09/23/20 – Moved by Member Cardamone and supported by Member DeMuyneck Zech to amend the agenda.

A roll call vote was taken. Member Cardamone, yes; Member DeMuyneck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Patzert, yes; Member Pyden, yes and Member Sobah, yes. **Motion carried.**

MOTION #09/24/20 – Moved by Member Aquino and supported by Member DeMuyneck Zech to amend the agenda to *change* Item F. to New Business, *add* New Business Item F.1 – Approve Tech Plan (Mr. Roberts). *Change* Of and By Board Members to Item G., *add* Item H. - Executive Session (*8.h.-Attorney/Client Privilege*), *and. change* Adjournment to Item I.

A roll call vote was taken.—Member Aquino, yes; Member DeMuyneck Zech, yes; Member Bednard, yes; Member Cardamone, yes; Member Patzert, yes; Member Pyden, yes and Member Sobah, yes. **Motion carried.**

From the Community

1. Ms. Angela Gerrard (district parent), wanted to reiterate from last meeting how remote learning is not working for her family. Ms. Gerrard has asked for face-to-face instruction immediately. She is also asking for no mask wearing while student is at their desk.
2. Ms. Kacey Nappe (district parent), realizes the district has tried their best but with her son's special needs, remote learning is a great challenge. Asked to consider looking to bring back special needs kids, along with general ed students.
3. Mr. Terry Prince (district parent), feels the district took his choice away for face-to-face instruction. Remote learning is difficult for his kindergarten daughters. Mr. Prince indicated teachers are doing their best.
4. Ms. Kristen Karr (district parent), indicated the teachers have been amazing and she agrees that there are tech issues. Ms. Karr said her special ed student is not engaged. Encourages Board Members to visit homes to see kids receiving a remote education. Ms. Karr also stated her son is on the computer too long.
5. Ms. Angie Simon (district parent), addressed the Board of Education at the last meeting and continues to have concerns with kids and people getting sick and attending school regardless. She does want her kids back in school and knows what she is risking by sending kids back to school.
6. Mr. Tom Sokol (district parent), wants face-to-face to open for all grades, kindergarten through 2nd grade is not enough. Mr. Sokol is convinced kids are not at risk and should be back in school.
7. Ms. Tara Boehne (district parent), has left a district who was going face-to-face and enrolled her 3 children in Chippewa Valley for the virtual learning. Agrees there are tech issues and it is a long day for her first grader but believes staying remote is the best option right now.
8. Ms. Dawn Dameron (district parent) thinks the teachers are amazing but feels that remote learning is not sustainable because of tech issues. Ms. Dameron wants a choice for her children.
9. Ms. Ashley Griffiths (district parent) indicated her daughter has missed much school since going remote. She does not support going face-to-face 100 percent but does support some remote from home and some face-to-face learning.
10. Ms. Jennifer Pillow-White (district parent), complemented the staff for doing a great job and indicated she was grateful to be a part of support group on Facebook. Thanks to the district administrators for also being flexible and asks that we remain virtual, just make it more user-friendly.
11. Ms. Michelle Laforest (district parent), mentioned her son is very happy to be remote learning right now. The teacher is wonderful and very good at interacting with students.
12. Ms. Kristine Tillman (district parent), with having 3 kids in the district and with education being their priority, it has been very difficult for her family to accommodate the daily schedule. Would like to get back to in-person learning, even if it is for only two days a week.
13. Mr. & Mrs. Alcabl (district parents), feels teachers are doing a phenomenal job. It has been the right decision to start remote. Macomb County has the highest numbers. They are hoping the Board of Education and administration makes the right decision.

14. Ms. Anna Neuner (district parent), thanked the Board of Education for speaking once again. Her three children have been struggling with staying on-line. Her son is not happy with his on-line vocational class.
15. Ms. Andrea Goss (district parent/employee), has a 3rd grade son and is not advocating to go back to face-to-face. She understands that this is any enormous task trying to please everyone but feels it is getting better. Does not think the district should go face-to-face and suggests that other parents give the district more time to work with the kids.
16. Mr. Chad Cable (district parent), wants everyone to look at and consider the numbers and the science. Mr. Cable indicated that the testing numbers have gone down as shown on macombcounty.gov website.
17. Mr. Adam Knuckles (district parent/employee spouse), expressed concern that some people are willing to put their loved ones in danger. His wife would be in danger of getting COVID. Mr. Knuckles suggests parents teach and work with their children on the technology.
18. Ms. Cortney Rocho (district parent), is not happy with the tech due to interruptions, noise, and lack of communication from the district. Teams has been inconsistent.
19. Ms. Amy Ward (L'Anse Creuse teacher), thanks the Board of Education for allowing her to speak. The decision made to go remote is the correct decision. In her district, where students are face-to-face, all the normal things she would do as a teacher for her classroom, she cannot do. For example, kids are sitting in rows all facing forward, constantly washing/sanitizing hands, wearing face coverings all day.

MOTION #09/25/20 – Moved by Member Pyden and supported by Member DeMuynck Zech to approve the General Consent Agenda to:

- Approve Minutes of the Special Meeting held on September 14, 2020
- Approve Personnel Transactions

A roll call vote was taken. Member Pyden, yes; Member DeMuynck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Cardamone, yes; Member Patzert, yes and Member Sobah, yes. **Motion carried.**

Board Workshop

1. Tech

Superintendent Roberts discussed a tech proposal for staffing and security to better meet the needs of the students, staff, and families.

Ms. Sarah Monnier-White (Dir., Technology) discussed a plan to improve Technology Services. This plan entails moving to a 1:1 platform and right-sizing tech staff to meet district-user needs.

Mr. Scott Sederlund (Asst. Super., Business and Operations) discussed funding for a 1:1 device initiative through the Cares Act, bond, and grant funding.

2. Delivery of Instruction

The Superintendent and administrators from the Educational Services Department presented a plan to bring K-5 students and those with special needs back to school with a hybrid schedule. Superintendent Roberts reviewed the factors impacting the decision to start in a remote manner. He discussed COVID data from the middle of August and that same data now. He recognized the effort that central administration, building administration, and teaching staff have made to make the remote learning plan successful. He expressed understanding that some families/students have experienced difficulty with this format.

Educational Services administrators presented information on the following:

- Grade levels and programs impacted
- Plan design for programs for students with special needs
- Scheduling
- Safety protocols
- Transportation, lunch, delivery of special classes, e.g., art
- Timeline for implementation

MOTION #09/26/20 - Moved by Member Aquino and supported by Member Patzert that the Chippewa Valley Schools Board of Education approve the Tech Plan as presented in this Special Meeting. This includes the purchase of computers to achieve the ratio of 1 to 1, and the addition of staff to support this increase in devices.

A roll call vote was taken. Member Aquino, yes; Member Patzert, yes; Member Bednard, yes; Member Cardamone, yes; Member DeMuyneck Zech, yes; Member Pyden, yes and Member Sobah, yes. **Motion carried.**

**Note: Member Sobah left meeting at 10:05 p.m.*

Of and by Board Members

- Member Aquino complimented the staff for doing a great job refining the hybrid plan. He thanked everyone for their hard work.
- Member Patzert thanks staff and administration for listening to the community expressed his desire to move ahead with the new plan.
- Member Bednard described the enormity of this decision. He acknowledged that some parents were disappointed with the remote plan.

MOTION #09/27/20 – Moved by Member DeMuynck Zech and supported by Member Pyden that the meeting be adjourned into Executive Session (*8.h. – Attorney/Client Privilege*).

A roll call vote was taken. Member DeMuynck Zech yes; Member Pyden, yes; Member Aquino, yes; Member Bednard, yes; Member Cardamone, yes; Member Patzert, yes and Member Pyden, yes; Member Sobah, absent. **Motion carried.**

Meeting adjourned into Executive Session at 10:15 p.m.

Meeting reconvened into Open Session at 11:00 p.m.

MOTION #09/28/20 – Moved by Member Pyden and supported by Member DeMuynck Zech to adjourn the meeting.

A roll call vote was taken. Member Pyden, yes; Member DeMuynck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Cardamone, yes; Member Patzert, yes, and Member Sobah, absent. **Motion carried.**

Meeting adjourned at 11:01 p.m.

Respectfully submitted,

Laura Cardamone, Secretary
Board of Education

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending September 30,2020 Mr. Sederlund

CHECK REGISTERS Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS Mr. Sederlund

(includes payroll)

Checks dated 09/15/2020	109,160.43
Checks dated 09/22/2020	<u>1,865,641.48</u>
	<u>\$ 1,974,801.91</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT Mr. Sederlund

Total General Fund ACH for August 2020	<u>\$ 5,434,986.72</u>
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3. 2018 BUILDING & SITE Mr. Sederlund

Checks dated 09/22/2020	<u>\$ 169,342.38</u>
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4. BUILDING ACTIVITY Mr. Sederlund

Checks dated 09/16/2020	12,408.15
Checks dated 09/28/2020	<u>36,499.73</u>
	<u>\$ 48,907.88</u>

REGULAR MEETING
6:30 PM



September 28, 2020
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

NEW HIRE:

POSITION

EFFECTIVE

Susan Lulgjuraj
Gevetta Cain

English Learner Paraeducator-Wyandot
One On One Special Ed Aide-Algonquin

9/23/20
9/28/20

RETIREMENTS

POSITION

EFFECTIVE

Diane Lowe

Reading Para

9/8/20

RESOLUTION

WHEREAS: **Diane Lowe** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-three years as a parapro.

WHEREAS: **Diane Lowe** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Diane Lowe**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Diane Lowe** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **28th day of September 2020** be made a permanent part of the records of this School District and a copy sent to **Diane Lowe** as an expression of our appreciation.

F. Old Business

G. New Business

1. Approve Change Order Summary Report – August 2020
2. Approve Purchase of Custodial Equipment
3. Approve Tree Removal Services
4. Approve the Extended COVID-19 Learning Plan
5. Approve Limited Return to the Classroom

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Roberts
Mr. Roberts

MEMORANDUM

G.1 Approve Change Order Summary Report – August 2020 Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of August 2020.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, September 14, 2020 and funding will come from the 2018 Building and Site Fund.

**CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program**

CHANGE ORDER SUMMARY #7

August 2020

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
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Original scope of work contracted by change order

n/a

Original Scope Subtotal: \$0

Back Charge or General Conditions

Shawnee Elementary	Shoreview Electric	3	Cost for boring, conduit, and wiring for 4 light poles knocked over by ASI during parking lot demo	\$14,124
Shawnee Elementary	Asphalt Specialists	9	Back-charge for boring, conduit, and wiring for 4 light poles knocked over during parking lot demo	(\$14,124)
Shawnee Elementary	Shoreview Electric	4	Replace/repair wiring in east parking lot for 4 light Poles. (partial back-charge to ASI / partial hidden condition)	\$6,199
Shawnee Elementary	Asphalt Specialists	10	Back-charge to replace/repair wiring in east parking lot for 4 light Poles (split with contractor)	(\$3,100)

B/C or G.C. Subtotal: \$3,100

Contingency (design revision, owner request, hidden condition)

Cheyenne Office	Contrast Mechanical	1	Credit for balance of mechanical allowance	(\$4,621)
Dakota 9th Grade	Bareman Associates	1	Additional electrical cost to power new gym divider curtain	\$818
Ottawa Elementary	M.L. Schoenherr	3	Replace existing pairs of doors to art room and music room with new single door to meet ADA with new safety hardware	\$8,494
Ojibwa and Huron	Sinclair Recreation	2	Credit for dumpster fence at Ojibwa and add bollards to Huron dumpster pad	(\$4,504)
Cherokee Elementary	Tech Mechanical	1	Furnish and install new glycol fill station as part of the chiller replacement project	\$8,598
Cherokee Elementary	Ferndale Electric	1	Disconnect and reconnect power for glycol fill station replacement	\$1,200
Mohawk Elementary	Sinclair Recreation	3	Replace bike racks (2 sets, mounted to sidewalk)	\$1,690
A Ojibwa Parking Lot	T&M Asphalt	3	Install concrete in parking lot islands	\$17,950

Contingency Subtotal: \$29,625

Technology and Loose Equipment

n/a

Technology and Loose Equipment Subtotal: \$0

TOTAL AMOUNT OF SUMMARY \$32,725

Construction Contingency Budget: \$3,332,658

Previous Construction Contingency Costs: \$56,251

Current Construction Contingency Costs: \$29,625

Construction Contingency Balance: \$3,246,782

MEMORANDUM

BARTON MALOW

DATE: September 23, 2020
TO: Scott Sederlund, Chippewa Valley Schools
FROM: Jeff Atkins, Barton Malow Company
RE: Chippewa Valley Schools
2018 Bond Issue Program
Ojibwa Elementary Concrete Island

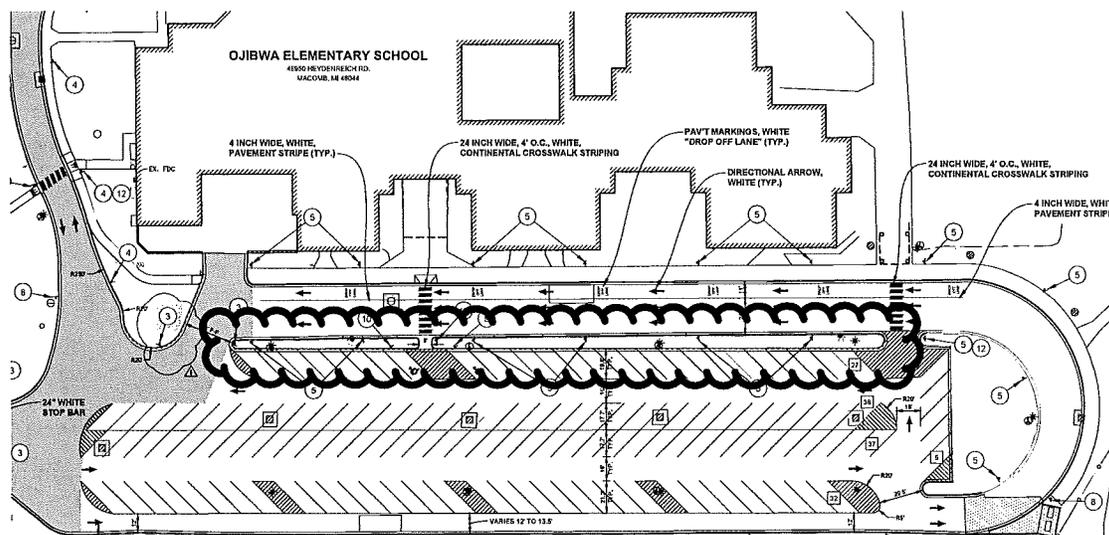
Barton Malow and Wakely Associates have reviewed the proposal from the contractor listed below to fill the concrete island at Ojibwa with concrete. It is the recommended motion that the Board of Education awards a change order to the existing contract as presented.

<u>Bid Category</u>	<u>Contractor</u>	<u>Amount</u>
Site Work	T&M Asphalt	\$17,950

As part of the parking lot reconfiguration at Ojibwa Elementary the bid documents did not include any restoration work for the concrete island. To reduce maintenance and improve the life of the island it is recommended to fill the island with concrete. The price provided is in line with contracted unit pricing for additional concrete. This work will be funded from the 2018 Bond Issue project contingency fund.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332, if you should have any questions or comments regarding this recommendation.

COPY: Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakely Associates
File



REGULAR MEETING

September 28, 2020
6:30 p.m.

MEMORANDUM

G.2 Approve Purchase of Custodial Equipment

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a contract award to R.E. Whittaker in the amount of \$45,337.50.”

RATIONALE: Aggressive pricing was obtained through the Public Bid 11.2021B. This recommendation was approved by Building & Site on September 14, 2020. Funding will come from the 2018 Building & Site Fund.

Chippewa Valley Schools
 PURCHASE OF CUSTODIAL EQUIPMENT
 RFB #11.2021

BID OPENING: TUESDAY, AUGUST, 25, 2020 @ 2:00 PM

BIDDER	IRAN SANCTION	GRAND TOTAL COST <i>Unit Cost</i>	NOTES
Nichols	✓	\$1809.46 ea. \$2043.53 ea.	Bidding 2 Alternates
Arnold Sales	✓	\$2395.00 ea \$2895.00 ea	Bidding 2 Alternates
School Speciality	-	-	No Bid
RE Whittaker	✓	\$3487.50	
KSS Enterprises	✓	\$4391.67 Bid to Spec \$3812.45 Alternate	Bid 2 Machines/ 1 is Alternate

Prepared By: Marie [Signature] Date: 8/25/2020
 Witnessed By: Laura Harrington Date: 8-25-2020

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

CC: Larry Kleinhans Custodial Supervisor

From: Laura Harrington Purchasing and Risk Management Supervisor

Date: September 9, 2020

Re: **Recommendation for Award of Bid Number 11.2021B
(Purchase of Custodial Equipment)**

Please review this recommendation for award of Public Bid Package No. 11.2021B. This bid award will provide for 13 carpet extractors needed in the district. Funding is through the 2018 Building & Site Fund.

Aggressive bid solicitation included direct mailing to companies and an online posting at the State of Michigan SIGMA website. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Five proposals were opened August 25, 2020 and were based upon bidding documents prepared by the Purchasing Department. One proposal was a no bid.

The bid specified a carpet extractor with three 15” wide brushes and a 2.5-gallon solution tank for a cleaning performance of 4,500 – 6,768 square feet per hour capacity. The equipment needs rear wheels to lift and transport, and a low-moisture cleaning technology. The equipment includes \$650 of cleaning chemicals. The district has been utilizing this equipment in some buildings since 2015. This purchase will provide the same equipment in the remaining buildings.

The apparent low bid from Nichols for two alternate products is being disqualified as not equivalent to the specified equipment. Nichols’ Tornado BR 13/1 MW bid only has two 13” wide brushes, one-gallon solution tank, requires a transport trolley at an additional cost, and does not include cleaning chemicals. Nichols’ Karcher BRS43/500C bid only has two 15.7” wide brushes and cleaning chemicals would be an extra cost.

The next apparent low bid was submitted by Arnold Sales. The Advance ES300 XP equipment only has one 16” brush with an unspecified hourly cleaning rate and does not include low-moisture cleaning technology. The second alternate product, Advance ES300 ST, also does not include low-moisture cleaning technology.

The carpet extractor equipment being recommended for award is to the lowest qualified bidder, R.E. Whittaker. R.E. Whittaker bid on the specified item, Whittaker Trio 15, at a unit cost of \$3,487.50. Note that KSS bid \$4,391.67 on the same Whittaker Trio 15 equipment.

It is my recommendation, therefore, to award this bid to RE Whittaker for purchase of 13 carpet extractors at a total cost of \$45,337.50.

MEMORANDUM

G.3 Approve Tree Removal Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a contract award to Owen Tree Service based on per unit contract costs.”

<u>Tree Removal</u>	<u>Limb Trimming</u>	<u>Stump Grinding</u>
\$253.24 / hour	\$180.00 / tree	\$6.76 / inch diameter

RATIONALE: Aggressive pricing was obtained through the Public Bid 12.2021. Funding will come from the General Fund.

Bid Tally

Chippewa Valley Schools
**TREE REMOVAL
 SERVICES**

RFB # 12.2021

BID OPENING: TUESDAY, SEPTEMBER 22, 2020 2:00 P.M.

VENDOR	AFFIDAVITS	BASE BIDS					NOTES
		TREE REMOVAL	LIMB TRIMMING	STUMP GRINDING	CHIPPING CREW	CRANE & OPERATOR	
Owen Tree Service	✓	\$253.24/hr	\$180.00/tree	\$6.76/inch 6. / diam	\$180.00/hr	\$151.95/hr	

Prepared By: Marie Dawford Date: 9/22/2020
 Witnessed By: Laura Harrington Date: 9-22-2020

REGULAR MEETING

September 28, 2020
6:30 p.m.

MEMORANDUM

G.4 Approve the Extended COVID-19 Learning Plan

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the *Chippewa Valley Schools’ Extended COVID-19 Learning Plan (Section 98a) for the 2020-2021 School Year.*”

RATIONALE: The Board of Education is required to approve this plan as written in Public Act 149. The *plan* will be re-visited monthly.

MEMORANDUM

G.5 Approve Limited Return to the Classroom

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve returning the following categories of students to school for in-person instruction. This will include the following students:

- Grades K-5 hybrid model
- ECSE (Early Childhood Special Education) traditional model
- CLP (Creative Learning Program, Grades K-12) traditional model

The target date for return is Monday, October 12, 2020.”

RATIONALE: This is part of our commitment to return students to school when safe. If conditions change, a return to remote learning is possible.

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. Adjournment