**STEP 1:** **Make a list** of 3 or 4 colleges, universities, trade schools, military service, or apprenticeship options that can help you reach your career goals.

**STEP 2:** **Apply!** The sooner you apply the better. Be mindful of deadlines.

* You can apply through the college/university’s website by looking for **“Future students”** **“Admissions**” or **“Apply.”**
* In some cases, colleges require students to apply through the common application <https://www.commonapp.org/>

**STEP 3:** If you took the **SAT or ACT** and if your colleges require a score, send your official SAT score directly from College Board. If they are test optional, and your score is low, retake the test and/or do not send a score.

* SAT & AP: [www.collegeboard.org](http://www.collegeboard.org)
* ACT: <https://www.act.org/>

**STEP 4:** Send your **Official Transcript** (your grades) through Parchment. You do not have to create the student profile in Parchment in order to request transcripts, but you can complete it if you want.

Parchment: [www.parchment.com](http://www.parchment.com)

**STEP 5:** Apply for **Financial Aid**. This is something every student should do. Most colleges require it as part of their process:

Applying for need based aid or FAFSA: <https://studentaid.gov/h/apply-for-aid/fafsa>

Michigan Financial Aid Information: [www.michigan.gov/mistudentaid](http://www.michigan.gov/mistudentaid)

Financial Aid Information Page: [www.finaid.org](http://www.finaid.org)

**STEP 6:** Search and apply for **Scholarships**:

<https://www.scholarships.com/>

<https://www.fastweb.com/>

<https://www.collegeboard.org/>

**STEP 7:** Reach out to **your counselor** for help when you need it.

|  |  |  |
| --- | --- | --- |
| **Student Last Name** | **Counselor** | **Email** |
| A-Cie | Mr. Anderson | [RAnderson@cvs.k12.mi.us](mailto:RAnderson@cvs.k12.mi.us) |
| Cif – Gor | Mrs. Gay | [EGay@cvs.k12.mi.us](mailto:EGay@cvs.k12.mi.us) |
| Gos - Lee | Mrs. Ede | [TEde@cvs.k12.mi.u.s](mailto:TEde@cvs.k12.mi.u.s) |
| Lef – Pat | Mrs. Coles | [Lcoles@cvs.k12.mi.us](mailto:Lcoles@cvs.k12.mi.us) |
| Pau - Smis | Ms. Simmons | [ASimmons@cvs.k12.mi.us](mailto:ASimmons@cvs.k12.mi.us) |
| Smit - Z | Mrs. Carr | [LCarr@cvs.k12.mi.us](mailto:LCarr@cvs.k12.mi.us) |

**STEP 8:** **ATHLETES ONLY** - NCAA NAIA Eligibility: <https://www.chippewavalleyschools.org/schools/high-schools/dhs/guidance/ncaa/>