

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

June 15, 2009
6:30 p.m.

- A. Call to order and Pledge of Allegiance
- B. Additions/Deletions
- C. Breakfast Program Hearing
- D. Budget Hearing
- E. Recognition/Presentations
 - 1. We Make It Happen – Pete Thomas Mr. Deldin
- F. From the Community
- G.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Special Meeting held on June 8, 2009
 - b. Approve Financial Reports
 - c. Personnel Transactions
- H. Old Business
- I. New Business
 - 1. Approve 2009/2010 Breakfast Program Mr. Sederlund
 - 2. Approve Breakfast and Lunch Prices for 2009/2010 Mr. Sederlund
 - 3. Change Order Summary Report – May 2009 Mr. Atkins
 - 4. Approve Bid Award Elementary School Baseball Field Improvements Mr. Atkins
 - 5. Approve 2009/2010 Appropriation Act for General and Special Revenue Funds Mr. Sederlund
 - 6. Authorize Year-End Accounting Procedures Mr. Sederlund
 - 7. Approve Classroom Student Response Systems Mr. Sederlund
 - 8. Approve Furniture Bids for Iroquois Middle School Addition and Administration Building Mr. Sederlund
 - 9. Approve Purchase of New Textbooks and Media Center Books Mr. Sederlund
 - 10. Resolution to Approve Workers Compensation Excess Insurance Provider and third Party Administrator Mr. Sederlund
- J. Union Communication
- K. Administration Reports
 - 1. Reproductive Health Report Mr. Roberts
- L. Curriculum Updates
- M. Of and by Board Members
- N. Executive Session (8.b. Expulsions/2)
- O. Executive Session (8.h Attorney/Client Privilege)
- P. Adjournment

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|-----|--|---------------|
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| 2. | Approve Breakfast and Lunch Prices for 2009/2010 | Mr. Sederlund |
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| 10. | Resolution to Approve Workers Compensation Excess Insurance Provider and third Party Administrator | Mr. Sederlund |

MEMORANDUM

I.1 Approve 2009/2010 Breakfast Program

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Breakfast Program for the 2009/2010 school year as follows:”

Buildings with Free/Reduced applications totaling less than 20% of enrollment in October 2008 be exempt from offering a breakfast program that is in compliance with applicable regulations in 2009/2010. Buildings with applications totaling more than 20% of enrollment in October 2008 that are mandated to offer a breakfast program in 2009/2010 are Cherokee Elementary, Clinton Valley Elementary, Fox Elementary, Huron Elementary, Miami Elementary, Ojibwa Elementary, Ottawa Elementary, Algonquin and Wyandot Middle Schools.

RATIONALE: School districts are mandated to offer a breakfast program that is in compliance with USDA and State of Michigan regulations in all buildings unless the district determines after conducting a public hearing to not offer the breakfast program in buildings where free and reduced price applications total less than 20% of building enrollment. Chippewa Valley Schools has not offered the mandated breakfast program in buildings with less than the 20% criteria because of projected low participation, which makes the program not economically feasible.

MEMORANDUM

I.2 Approve Breakfast and Lunch Prices for 2009/2010

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Breakfast and Lunch meal prices effective for the 2009/2010 school year as follows:”

Level	Breakfast	Reduced	Lunch	Reduced	Milk
Elementary	\$1.50	\$0.30	\$2.50	\$0.40	\$0.50
Middle	\$1.50	\$0.30	\$2.75	\$0.40	\$0.50
High	\$1.50	\$0.30	\$2.75	\$0.40	\$0.50

RATIONALE:
in the 2008/2009 school year.

The above prices remain the same as prices

REGULAR MEETING

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MEMORANDUM

I.3 Change Order Summary Report – May 2009

Mr. Atkins

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Change Order Summary Report for the month of May 2009.”

RATIONALE: This work consists of changes to existing contracts for the purpose of Owner requested work, deducts, code compliance, or hidden conditions on the construction and technology projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building & Site Sub-Committee on Monday, June 1, 2009 and funding will come from the 2005 Building & Site Fund and the Macomb Intermediate School District.

MEMORANDUM

I.4 Approve Bid Award – Elementary School Baseball Field Improvements Mr. Atkins

RECOMMENDED MOTION: “That the Chippewa Valley Board of Education awards a contract totaling \$111,920 for elementary school baseball field improvements to the contractor listed below.”

<u>Bid Category</u>	<u>Contractor</u>	<u>Amount</u>
02200 – Site work	Tom’s Landscaping	\$111,920

RATIONALE: The project includes cleaning up the infields at all of the elementary schools, installing new benches, installing new backstops at Erie Elementary and Mohawk Elementary and rotating an existing baseball field at Wyandot Middle School. Work is scheduled to begin in July and be complete in the fall of 2009.

This information was reviewed with the Building & Site Sub-Committee on Monday, June 1, 2009 and funding will come from the 2005 Building & Site Fund.

MEMORANDUM**I.5 Approve 2009/2010 Appropriation Act for General and Special Revenue Funds****Mr. Sederlund**

RECOMMENDED MOTION: “That the following resolution be adopted by the Board of Education to approve the General Fund, Food Service Fund, Athletic Fund, Building Activities Fund, and CTE Fund budgets for the 2009/2010 fiscal year. Further request that the reading of the resolution be waived.”

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be adopted as follows:

Revenue	
Local	\$21,146,941
State	94,569,653
Federal	13,662,861
Transfers & Others	476,384
Total Revenue	\$129,855,839
Estimated Fund Balance July 1, 2009	\$15,104,887
Total Available to Appropriate	\$144,960,726

BE IT FURTHER RESOLVED, that \$133,920,701 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction	
Basic Programs	\$70,854,840
Added Needs	13,748,666
Adult and Continuing Education	266,933
Support Services	
Pupil	11,281,259

Instructional Staff	4,586,022
General Administration	809,917
School Administration	8,335,610
Business	1,883,452
Operations & Maintenance	11,945,404
Transportation	4,456,499
Central	3,203,645
Community Services	841,454
Outgoing Transfers & Other	1,707,000
Total Appropriated	\$133,920,701
Estimated Fund Balance June 30, 2010	\$11,040,025

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2009/2010 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be as follows:

Revenue	
Local	\$2,272,000
State	140,000
Federal	1,240,000
Transfers & Other	0
Total Revenue	\$3,652,000
Estimated Fund Balance July 1, 2009	\$361,644
Total Available to Appropriate	\$4,013,644

BE IT FURTHER RESOLVED, that \$3,730,500 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,309,000
Employee Benefits	475,500
Food Purchases	1,560,000
Other	269,000
Capital Outlay	8,000
Outgoing Transfers	109,000
Total Appropriated	\$3,730,500
Estimated Fund Balance June 30, 2010	\$283,144

RESOLVED, that this resolution shall be the Athletic Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Athletic Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be adopted as follows:

Revenue	
Local	\$552,020
State	0
Federal	0
Transfers & Others	1,275,000
Total Revenue	\$1,827,020
Estimated Fund Balance July 1, 2009	\$186,099
Total Available to Appropriate	\$2,013,119

BE IT FURTHER RESOLVED, that \$1,902,192 of the total available to appropriate in the Athletic Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,007,264
Employee Benefits	310,288
Purchased Services	392,100
Supplies, Uniforms, Equipment	192,540
Total Appropriated	\$1,902,192
Estimated Fund Balance June 30, 2010	\$110,927

RESOLVED, that this resolution shall be the Building Activities Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Building Activities Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be adopted as follows:

Revenue	
Local	\$2,010,000
State	0
Federal	0
Transfers & Other	0
Total Revenue	\$2,010,000
Estimated Fund Balance July 1, 2009	\$881,811
Total Available to Appropriate	\$2,891,811

BE IT FURTHER RESOLVED that \$2,010,000 of the total available to appropriate in the Building Activities Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Building Activities	\$2,010,000
Total Appropriated	2,010,000
Estimated Fund Balance June 30, 2010	\$881,811

RESOLVED, that this resolution shall be the CTE Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the CTE Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be adopted as follows:

Revenue	
Local	\$335,300
State	0
Federal	0
Transfers & Other	0
Total Revenue	\$335,300
Estimated Fund Balance July 1, 2009	\$199,112

Total Available to Appropriate	\$534,412
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BE IT FURTHER RESOLVED that \$402,765 of the total available to appropriate in the CTE Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Building Activities	\$402,765
Total Appropriated	\$402,765
Estimated Fund Balance June 30, 2010	\$131,647

RESOLVED, that this resolution shall be the International Academy of Macomb Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2009/2010 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the International Academy of Macomb Fund of the Chippewa Valley Schools for the fiscal year 2009/2010 be adopted as follows:

Revenue	
Local	\$0
State	0
Federal	0
Incoming Transfers & Fund Modifications	\$2,292,333
Total Revenue	\$2,292,333
Fund Balance July 1, 2009	\$355,952
Total Available to Appropriate	\$2,648,285

BE IT FURTHER RESOLVED that \$2,292,333 of the total available to appropriate in the International Academy of Macomb Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$340,200
Support Services	372,470
Payments to Other Schools	1,212,279
Fund Modifications	367,384
Total Appropriated	\$2,292,333
Estimated Fund Balance June 30, 2010	\$355,952

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 7.65 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect on July 1, 2009.

RATIONALE: The 2009/2010 budget for the General Fund, Food Service Fund, Athletic Fund, Building Activities Fund, CTE Fund and Macomb International Academy Fund has been prepared by the Administration and reviewed with the Board of Education. The revenue budget for the General Fund incorporates no increase in the per pupil foundation allowance and a blended enrollment increase 200 students. The revenue budget for the General Fund anticipates a \$590 per pupil shortfall in the State Fund and replaces that \$590 per pupil State Aid amount (\$9,326,000) with a Federal supplement from ARRA funding to the State in an equal amount. This preliminary budget for the General Fund does not include either revenue or expenditures for ARRA funding the district may receive for Title I and IDEA (adjustments for Title I and IDEA will be made when the 1st budget amendment is prepared). Wage schedule improvements, increments and other know factors including an increase in the retirement contribution rate from 16.54% to 16.94% have been used in preparing the budgets for all of the funds.

REGULAR MEETING

June 15, 2009
6:30 p.m.

MEMORANDUM

I.6 Approve Year-End Accounting Procedure

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education authorize the Business Office to pay June bills prior to July Board approval to facilitate year-end accounting activities.”

RATIONALE: In order to facilitate the closing of the fiscal year, we request that the Business Office be given the authorization to pay and release bills prior to the July Board of Education Meeting. This will allow the Business Office to release most 2008/2009 checks prior to June 30, 2009 decreasing auditing time and the number of accounts payable entries.

This deviation from normal procedures is only requested at the close of the fiscal year.

MEMORANDUM

I.7 Approve Classroom Student Response Systems

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Turning Technologies for the purchase of classroom response systems in the amount of \$63,900.50.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB # 13.0809B. Turning Technologies is the low bidder and bid to specifications.

The proposal was reviewed and approved by the Technology Services and Purchasing Offices. This information was reviewed with the Building & Site Sub-Committee on Monday, June 1, 2009 and funding will come from the 2005 Building & Site Fund.

MEMORANDUM**I.8 Approve Furniture Bids for Iroquois Middle School Addition and Administration Building Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following contract awards in the amount of \$161,865.41 for various types of furniture needed for Iroquois Middle School New Addition and the Administration Building.”

<u>Category</u>	<u>Vendor</u>	<u>Amount</u>
Cafeteria Tables	Great Lakes Furniture	\$2,779.00
Art Room Tables	Dew-El	3,847.50
Student Tables	Great Lakes Furniture	39,240.00
Activity Tables	PCI Industries	1,023.65
Student Chairs	School Specialty	19,494.00
Student Art Stools	School Specialty	3,457.28
Computer Tables	Kerr Albert	16,538.74
Science Tables	Dew-El	7,361.00
Storage / Filing	Kerr Albert	3,997.66
Teacher Chairs	Kerr Albert	4,625.81
Teacher Desks	Kerr Albert	5,321.14
Task Chairs	Kerr Albert	44,058.68
Conference Chairs	Kerr Albert	<u>10,120.95</u>
	TOTAL	\$161,865.41

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 1.0910B.

The proposals were reviewed and approved by the Purchasing Office. This information was reviewed with the Building & Site Sub-Committee on Monday, June 1, 2009 and funding will come from the 2005 Building & Site Fund.

MEMORANDUM

I.9 Approve Purchase of New Textbooks and Media Center Books

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following contract awards in the amount of \$79,270.62 for media center books at IAM and textbooks at both Chippewa Valley and Dakota High Schools.”

<u>Vendor</u>	<u>School</u>	<u>Amount</u>
Follett	IAM	\$ 5,307.82
Pearson	CVHS and Dakota HS	<u>74,863.50</u>
	TOTAL	<u>\$80,171.32</u>

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 3.0910.

The proposals were reviewed and approved by IAM, Educational Services and Purchasing Office. Funding will come from the General Fund for the textbook purchase and the IAM Fund for the media center books.

J. Union Communication

K. Administration Reports
1. Reproductive Health Report

Mr. Roberts

L. Curriculum Updates

M. Of and by Board Members

N. Executive Session (8.b. Expulsions/2)

O. Executive Session (8.h Attorney/Client Privilege)

P. Adjournment