

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

July 20, 2009
6:30 p.m.

- A. Call to order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations
- D. From the Community
- E.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Organizational Meeting held on July 13, 2009
 - Regular Meeting held on July 13, 2009
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Change Order Summary Report – June 2009 Mr. Atkins
 - 2. Approve Revision to Board Policy #8310/Public Records Dr. Reeber
 - 3. Approve Adoption of New Board Policy #8350.01/Identify Theft Prevention Dr. Reeber
 - 4. School Loan Revolving Fund Resolution Mr. Sederlund
 - 5. Award Contract for Textbooks and Middle Schools and IAM Mr. Sederlund
- H. Union Communication
- I. Administration Reports
 - 1. Internet Safety Public Notice Mr. McBain
- J. Curriculum Updates
- K. Of and By Board Members
- L. Board Workshop
- M. Adjournment

Future Meetings

August 3, 2009	5:30 p.m.	Building & Site Sub-Committee
August 3, 2009	6:30 p.m.	Regular Meeting
August 17, 2009	6:30 p.m.	Regular Meeting

- A. Call to order and Pledge of Allegiance

- B. Additions/Deletions

- C. Recognition/Presentations

- D. From the Community

- E.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Organizational Meeting held on July 13, 2009
 - Regular Meeting held on July 13, 2009
 - b. Approve Financial Reports
 - c. Personnel Transactions

F. Old Business

G. New Business

- | | | |
|----|---|---------------|
| 1. | Change Order Summary Report – June 2009 | Mr. Atkins |
| 2. | Approve Revision to Board Policy #8310/Public Records | Dr. Reeber |
| 3. | Approve Adoption of New Board Policy #8350.01/Identify Theft Prevention | Dr. Reeber |
| 4. | School Loan Revolving Fund Resolution | Mr. Sederlund |
| 5. | Award Contract for Textbooks and Middle Schools and IAM | Mr. Sederlund |

REGULAR MEETING

July 20, 2009
6:30 p.m.

MEMORANDUM

G.1 Change Order Summary Report – June 2009

Mr. Atkins

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Change Order Summary Report for the month of June 2009.”

RATIONALE: This work consists of changes to existing contracts for the purpose of Owner requested work, deducts, code compliance, or hidden conditions on the construction, technology and loose equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building & Site Sub-Committee on Monday, July 13, 2009 and funding will come from the 2005 Building & Site Fund.

MEMORANDUM

G.2 Approve Revision to Board Policy #8310/Public Records

Dr. Reeber

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the revision of board policy #8310/Public Records and that the reading of the policy be waived. This revision will adopt the Michigan Freedom of Information Act as the rule and policy for complying with all public document requests under FOIA, the Revised School Code or any other statutory provision for the disclosure of documents as authorized by MCL 750.492.”

RATIONALE: Recognizing and embracing the importance that Chippewa Valley School District is open and transparent in communications and dealings with the parents, the community, the media, or anyone seeking information from our School District, such openness and transparency should be done pursuant to the Michigan Freedom of Information Act (“FOIA”), a specific statute dealing with such requests.

Revision of the policy pursuant to MCL 750.492 insures the protection of our documents, prevents interference with the regular discharge of the duties of the District, as well providing for the efficient handling of all document requests in a consistent and uniform manner.

In addition, revision of the policy complies with the statutory authority of MCL 750.492 to adopt reasonable rules and regulations in responding to requests for public documents.

REGULAR MEETING

July 20, 2009
6:30 p.m.

MEMORANDUM

G.3 Approve Adoption of New Board Policy #8350.01/Identify Theft Prevention

Dr. Reeber

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the adoption of new Board Policy #8350.01 – Identify Theft Prevention and that the reading of the policy be waived.”

RATIONALE: The Federal Trade Commission has issued regulations regarding the development and implementation of written identity theft prevention programs in order to protect new and current employees personal information. Guidelines will be developed to implement this program. The program will provide staff with training in order to detect, prevent, and mitigate identity theft. The guidelines and training, however, will be limited to confidential staff only in order to maximize effectiveness.

MEMORANDUM

G.4 School Loan Revolving Fund Resolution

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Preliminary School Loan Revolving Fund Application and Resolution and that the reading of the application and resolution be waived.”

RATIONALE: School Board approval of the Preliminary School Loan Revolving Fund Application and Resolution is necessary to allow the District to meet its principal and interest payments on outstanding bonds and continue to levy a total of 7.65 mills for debt retirement. Without access to the School Loan Revolving Fund, the District would need to levy additional millage for debt retirement.

MEMORANDUM

G.5 Award Contract for Textbooks at Middle Schools and IAM

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following contract awards in the amount of \$59,286.21 for textbooks at the middle schools and IAM.”

<u>Vendor</u>	<u>School</u>	<u>Amount</u>
Pearson	IAM	\$ 6,008.10
Perma Bound	IAM	28,312.61
Pearson	4 Middle Schools	<u>24,965.50</u>
TOTAL		<u>\$59,286.21</u>

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 6.0910.

The proposals were reviewed and approved by the Educational Services and Purchasing Offices. Funding will come from the General Fund and the IAM Fund for this purchase.

H. Union Communication

I. Administration Reports

1. Internet Safety Public Notice

Mr. McBain

J. Curriculum Updates

K. Of and By Board Members

L. Board Workshop

M. Adjournment