Changing Your District Password from Home

You will need to use a virtual desktop to change your CVS district password from home.
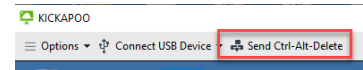
If you are using a laptop checked out from the district the virtual desktop is already installed for you. Open the VMWare Horizon Client on the desktop to get started.
If you are on a personal device, you can use the web version of the program to change your password.

From a district laptop, or another device with the VMWare Horizon Client installed:
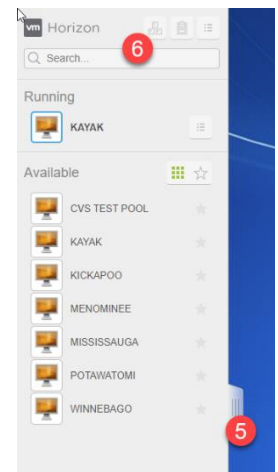
1. Open the VMWare Horizon client.
2. Log in using your student ID and current district password.
3. If prompted, select a "pool" – any of the options will work. (Kayak is one example of our "pool')
4. Once the desktop loads, click Send Ctrl-Alt-Delete at the top of the screen.
5. Click Change Password.
6. Choose the option labeled CHIPPEWA\Student#orName.

7. Enter your current password, and then create a new password and enter it twice.
8. Keep your new password secure, do not share with others.

From a personal device, no need to download

1. Open a web browser and go to mydesktop.cvs.k12.mi.us.
    a. If you receive a security error click advanced and proceed to the site.
2. Choose VMware Horizon HTML Access (do not choose the install option).
3. Log in using your student ID and current district password.
4. If prompted, select a "pool" – any of the options will work. (Kayak is one example of our "pool")
5. Click the tab on the side of the screen to expand your options
6. Click the 3 boxes at the top of the options pane – this will bring up the Ctrl-Alt-Del menu.
7. Click Change a Password
8. Choose the option labeled CHIPPEWA\Student#orName.

9. Enter your current password, and then create a new password and enter it twice.
10. Keep your new password secure, do not share with others.