

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

August 05, 2013
6:30 p.m.

- A. Call to order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations
- D. From the Community
- E.
 - 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting held on July 22, 2013 (minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Bid Award for Textbooks Mr. Sederlund
 - 2. Approve Bid Award for Playground Mulch Mr. Sederlund
 - 3. Approve Neola Agreement Mr. Roberts
 - 4. Approve Personnel Transaction – Hire of an Administrator Mr. Roberts
 - 5. Approve Personnel Transaction – Hire of an Administrator Mr. Roberts
- H. Union Communication
- I. Administration Reports
- J. Curriculum Updates
- K. Of and by Board Members
- L. Board Workshop
- M. Adjournment

Future Meetings

August 19, 2013	6:30 p.m.	Regular Meeting
September 09 2013	5:45 p.m.	Building & Site Sub-Committee
September 09, 2013	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition/Presentations

D. From the Community

- E. 1. General Consent Agenda
- a. Approve minutes of:
 - Regular Meeting held on July 22, 2013 (minutes are posted on the district [website@ chippewavalleyschools.org](http://www.chippewavalleyschools.org))
 - b. Approve Financial Reports
 - c. Personnel Transactions

F. Old Business

G. New Business

- | | | |
|----|--|---------------|
| 1. | Approve Bid Award for Textbooks | Mr. Sederlund |
| 2. | Approve Bid Award for Playground Mulch | Mr. Sederlund |
| 3. | Approve Neola Agreement | Mr. Roberts |
| 4. | Approve Personnel Transaction – Hire of an Administrator | Mr. Roberts |
| 5. | Approve Personnel Transaction – Hire of an Administrator | Mr. Roberts |

MEMORANDUM

G.1 Approve Bid Award for Textbooks

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following contract awards for textbooks and associated materials for the district.”

<u>Vendor</u>	<u>Amount</u>
Cengage	\$ 7,913.18
Complete Book	43,644.16
Follett	43,836.35
ORIGO	92,261.00
Pearson	289,838.46
Superior Text	9,198.15
Vintage Book	9,592.85
Handwriting without Tears	<u>65,115.70</u>
TOTAL	<u>\$561,399.85</u>

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 8.1314.

The proposals were reviewed and approved by Educational Services, Career Technical Education, and Purchasing Departments. Funding will come from the General Fund for this purchase.

REGULAR MEETING

August 05, 2013
6:30 p.m.

MEMORANDUM

G.2 Approve Bid Award for Playground Mulch

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the low bidder, Superior Groundcover, for purchase and installation of playground mulch in the total amount of \$83,569.50.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 9.1314.

The proposals were reviewed and approved by the Facility Operations and Purchasing Offices. Funding will come from the 2013-2014 General Fund budget for this purchase.

MEMORANDUM

G.3 Approve License Agreement with Neola, Incorporated

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve an agreement with Neola, Incorporated to modify Administrative Guidelines for the District and authorize the Superintendent be authorized to execute the agreement.”

RATIONALE: The District had previously contracted with Neola to license a modified version of the templates for Board Bylaws and Policies which were completed in April 2004. At this time, the District would like to implement Administrative Guidelines to support the current policies. Neola Incorporated will honor the originally negotiated in agreement and pricing in 2002 with a minimal increase of \$1,450.00 and provide services to draft a full set of up-to-date guidelines.

REGULAR MEETING

August 05, 2013
6:30. p.m.

MEMORANDUM

G.4 Approve Personnel Transaction – Hire of an Administrator

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Dr. Pam Jones to the position of Director of Curriculum and Assessment with an effective date of August 12, 2013.

RATIONALE: Dr. Jones is being appointed to fill a vacancy created by the development of a new position. Dr. Jones meets all of the qualifications specified in the posting.

MEMORANDUM

G.5 Approve Personnel Transaction – Hire of an Administrator

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Kelly Newhouse to the position of Special Education Supervisor with an effective date of August 12, 2013.

RATIONALE: Ms. Newhouse is being appointed to fill a vacancy created by the retirement of another administrator. Ms. Newhouse meets all of the qualifications specified in the posting.

H. Union Communication

I. Administration Reports

J. Curriculum Updates

K. Of and by Board Members

L. Board Workshop

M. Adjournment