

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

June 03, 2013
6:30 p.m.

- A. Call to order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations
1. Cheryl Hilliard Memorial
 2. MSBO Meridian Award of Excellence
- Laura Harrington
- D. From the Community
- E. 1. General Consent Agenda
- a. Approve minutes of:
 - Special Meeting held on May 20, 2013
 - Regular Meeting held on May 20, 2013 (minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
1. Approve Contract for Purchase of Milk Products-District-Wide
 2. Approve Furniture Bid Awards-Clinton Valley, Wyandot MS, CVHS
 3. Approve Resolution to Participate in the Macomb Oakland Aggregate Bus Fuel Purchasing Program
 4. Approve 2012/2013 Budget Amendment
 5. Approve Revision to Board Policy #2431.01/Concussions and Head Injuries Students and Student Athletes
 6. Approve Revision of Board Policy #5112/Entrance Age
- Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Roberts
Mr. Roberts
- H. Union Communication
- I. Administration Reports
- J. Curriculum Updates
- K. Of and by Board Members
- L. Executive Sessions (2) (8.a To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against, or consider a periodic personnel evaluation.....) (8.h Attorney/Client Privilege)
- M. Board Workshop
- N. Adjournment

Future Meetings

June 17, 2013
July 15, 2013

6:30 p.m.
6:30 p.m.

Regular Meeting
Organizational & Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition/Presentations

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2. MSBO Meridian Award of Excellence

Laura Harrington

D. From the Community

- E. 1. General Consent Agenda
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1. Approve Contract for Purchase of Milk Products-District-Wide Mr. Sederlund
2. Approve Furniture Bid Awards-Canton Valley, Wyandot MS, CVHS Mr. Sederlund
3. Approve Resolution to Participate in the Macomb Oakland Aggregate
Bus Fuel Purchasing Program Mr. Sederlund
4. Approve 2012/2013 Budget Amendment Mr. Sederlund
5. Approve Revision to Board Policy #2431.01/Concussions and Head
Injuries Students and Student Athletes Mr. Roberts
6. Approve Revision of Board Policy #5112/Entrance Age Mr. Roberts

MEMORANDUM

G.1 Approve Contract for Purchase of Milk Products – District-Wide Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Prairie Farms for a two-year district-wide milk products contract, with opportunities for three additional annual contract renewals, in the approximate annual amount of \$200,137.85.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 3.1314.

The proposals were reviewed and approved by the Food Service and Purchasing Offices. Funding will come from the Food Service Fund for this purchase.

MEMORANDUM

G.2 Approve Furniture Bid Awards – Clinton Valley, Wyandot MS, CVHS

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following contract awards in the amount of \$40,785.44 for various types of furniture needed at Clinton Valley Elementary School, Wyandot Middle School and Chippewa Valley High School.”

<u>Vendor</u>	<u>Amount</u>
Detroit Pencil	7,329.00
Dew-El	18,890.40
Holland Desk & Chair	10,231.02
Kerr Albert	4,145.04
Office Express	<u>189.98</u>
TOTAL	<u>\$40,785.44</u>

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 5.1314B.

The proposals were reviewed and approved by the Principals and Purchasing Offices. This information was reviewed with the Building & Site Sub-Committee on Monday, June 3, 2013 and funding will come from the 2010 Building & Site Fund.

MEMORANDUM

G.3 Approve Resolution to Participate in the Macomb Oakland Aggregate Bus Fuel Purchasing Program Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the resolution to authorize participation in the Macomb Oakland Aggregate Bus Fuel Purchasing Program and that the reading of the resolution be waived.”

RATIONALE: The District has participated in the bus fuel-purchasing program since its inception in the 2003/2004 school year. Aggregating fuel volume of many districts into one bid secures competitive pricing for participating districts.

MEMORANDUM**G.4 Approve 2012/2013 Appropriation Act Amendment for General and Macomb International Academy Funds Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt the following resolution be to approve the General Fund, Food Service Fund, and Macomb International Academy budgets for the 2012/2013 fiscal year. Further request that the reading of the resolution be waived.”

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2012/2013 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2012/2013 originally adopted June 18, 2012 and amended on January 14, 2013 be amended as follows:

Revenue	
Local	\$19,419,225
State	113,394,693
Federal	5,771,896
Transfers & Others	796,761
Total Revenue	\$139,382,575
Fund Balance July 1, 2012	\$16,744,098
Total Available to Appropriate	\$156,126,673

BE IT FURTHER RESOLVED, that \$140,067,488 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction	
Basic Programs	\$75,069,340
Added Needs	15,161,821
Adult and Continuing Education	164,690
Support Services	
Pupil	12,595,790
Instructional Staff	3,761,188
General Administration	947,834
School Administration	9,118,081
Business	2,492,151
Operations & Maintenance	9,531,593
Transportation	4,112,460
Central	2,943,657
Other Support (Athletics, CTE)	2,067,358
Community Services	1,106,784
Outgoing Transfers & Other	994,741
Total Appropriated	\$140,067,488
Estimated Fund Balance June 30, 2013	\$16,059,185

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2012/2013 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the International Academy of Macomb Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2012/2013 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the International Academy of Macomb Fund of the Chippewa Valley Schools for the fiscal year 2012/2013 originally adopted June 20, 2012 and amended on January 14, 2013 be amended as follows:

Revenue	
Local	\$0
State	0
Federal	0
Incoming Transfers & Fund Modifications	\$3,935,924
Total Revenue	\$3,935,924

Fund Balance July 1, 2012	\$1,868,337
Total Available to Appropriate	\$5,804,261

BE IT FURTHER RESOLVED that \$3,678,828 of the total available to appropriate in the International Academy of Macomb Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$297,000
Support Services	244,950
Payments to Other Schools	2,533,155
Fund Modifications	603,723
Total Appropriated	\$3,678,828
Estimated Fund Balance June 30, 2013	\$2,125,433

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation act resolution is to take effect on approval by Board of Education.

RATIONALE: The 2012-13 second amended budget for the General Fund and the Macomb International Academy Fund has been prepared by the Administration. The second amended budget is generally done near the end of the fiscal year to make adjustments to be in compliance with the Uniform Budgeting and Accounting Act and to update grant related revenue and expenditures to correspond to grant budgets submitted to the state.

For 2012-13, there are three major adjustments that are included in the second amendment for the purpose of complying with the Uniform Budgeting and Accounting Act that are unique to 2012-13.

- The labor agreements of four of the district's bargaining units contain provisions which discuss a process if revenue exceeds expenditures in 2012-13. In the 2nd amended budget, an adjustment has been included to comply with this labor agreement provision (based on revenue exceeding expenditures by \$1,000,000 with four groups receiving distribution based on each group's percentage of budget).
- Potential costs related to transitioning from self-funded health insurance to fully insured health insurance has been included (\$1,000,000).
- Both revenue and expenditures have been increased reflecting preliminary direction from State that the MPSERS retirement rate buy down included as part of State Aid Act must be shown as district revenue and expenditures rather than a direct payment from State to MPSERS (\$1,671,000).

Details of budget adjustments for 2nd amended budget are included in supporting documents.

REGULAR MEETING

May 06, 2013
6:30 p.m.

MEMORANDUM

**G.5 Approve Revision to Board Policy #2431.01 Concussions and Head Injuries
Students and Student Athletes Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the revision to board policy #2431.01/Concussions and Head Injuries Students and Student Athletes and that the reading of the policy be waived.”

RATIONALE: Revision of this policy assures that the district is in compliance with Public Acts 342 and 343 of 2012.

REGULAR MEETING

June 03, 2013
6:30 p.m.

MEMORANDUM

G.6 Approve Revision to Board Policy #5112/Entrance Age

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the revision to Board Policy #5112/Entrance Age and that the reading of the policy be waived.”

RATIONALE: This policy is being revised to reflect recent legislative changes to birth date for admission to kindergarten. These revisions must be adopted to maintain accurate board policies.

H. Union Communication

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L. Executive Session **(2)** (8.a To consider the dismissal, suspension or disciplining of, or to hear complaints or charges brought against, or consider a periodic personnel evaluation.....)
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