

CHIPPEWA VALLEY SCHOOLS
 19120 Cass Avenue
 Clinton Township, MI 48038
 586-723-2000

Regular Meeting
 Administration Building

June 15, 2015
 6:30 p.m.

- A. Call to order and Pledge of Allegiance
- B. Additions/Deletions
- C. Breakfast Program Hearing
- D. Budget Hearing
- E. Recognition/Presentations
 - Dakota High School Girls Bowling Team – State Champions
 - Strategic Planning Presentation
- F. From the Community
- G. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting held on June 01, 2015
 (minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- H. Old Business
- I. New Business
 - 1. Approve a Change Order for Concrete and Asphalt Replacement
 - 2. Approve 2015/2016 Breakfast Program
 - 3. Approve Breakfast and Lunch Prices for 2015/2016
 - 4. Approve 2015/2016 Appropriation Act for General and Special Revenue Funds
 - 5. Approve GASB 54 Resolution
 - 6. Approve Year-End Accounting Procedures
 - 7. Approve Purchase of Food Service Equipment
 - 8. Approve School Bus Purchase
 - 9. Approve Contract for Bleacher Inspections, Maintenance and Repair Services
- J. Union Communication
- K. Administration Reports
- L. Curriculum Updates
- M. Of and by Board Members
- N. Adjournment

June 15, 2015
 6:30 p.m.

Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund
 Mr. Sederlund

Future Meetings

July 13, 2015	6:30 p.m.	Organizational Meeting
July 13, 2015	6:30 p.m.	Regular Meeting
July 20, 2015	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Breakfast Program Hearing

D. Budget Hearing

E. Recognition/Presentations

- Dakota High School Girls Bowling Team – State Champions
- Strategic Planning Presentation

F. From the Community

G. 1. General Consent Agenda

a. Approve minutes of:

- Regular Meeting held on June 01, 2015

(minutes are posted on the district website@ chippewavalleyschools.org)

b. Approve Financial Reports

c. Personnel Transactions

H. Old Business

I. New Business

- | | | |
|----|--|---------------|
| 1. | Approve a Change Order for Concrete and Asphalt Replacement | Mr. Sederlund |
| 2. | Approve 2015/2016 Breakfast Program | Mr. Sederlund |
| 3. | Approve Breakfast and Lunch Prices for 2015/2016 | Mr. Sederlund |
| 4. | Approve 2015/2016 Appropriation Act for General and Special Revenue Funds | Mr. Sederlund |
| 5. | Approve GASB 54 Resolution | Mr. Sederlund |
| 6. | Approve Year-End Accounting Procedures | Mr. Sederlund |
| 7. | Approve Purchase of Food Service Equipment | Mr. Sederlund |
| 8. | Approve School Bus Purchase | Mr. Sederlund |
| 9. | Approve Contract for Bleacher Inspections, Maintenance and Repair Services | Mr. Sederlund |

MEMORANDUM

I.1 Approve a Change Order for Concrete and Asphalt Replacement

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve a change order to the contractor listed below for concrete and asphalt replacement district wide:"

<u>Location</u>	<u>Category</u>	<u>Contractor</u>	<u>Amount</u>
District Wide	Site Work	Koala-T Construction	\$282,486.00

RATIONALE: This work consists of replacing damaged concrete and asphalt throughout the district at the main public entry paths and other critical areas. An assessment of the paving conditions was completed last fall and this spring. The contractor listed above provided unit pricing with their bid proposal.

This was reviewed with the Building and Site Sub-Committee on Monday, June 1, 2015 and funding will come from the 2010 Building & Site Fund.

MEMORANDUM

I.2 Approve 2015/2016 Breakfast Program

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve the Breakfast Program for the 2015/2016 school year as follows:"

Buildings with Free/Reduced applications totaling less than 20% of enrollment in October 2014 be exempt from offering a breakfast program that is in compliance with applicable regulations in 2015/2016. Buildings with applications totaling more than 20% of enrollment in October 2014 that are mandated to offer a breakfast program in 2015/2016 are Clinton Valley Elementary, Cherokee Elementary, Fox Elementary, Huron Elementary, Miami Elementary, Ojibwa Elementary, Ottawa Elementary, Erie Elementary, and Algonquin and Wyandot Middle Schools.

RATIONALE: School districts are mandated to offer a breakfast program that is in compliance with USDA and State of Michigan regulations in all buildings unless the district determines after conducting a public hearing to not offer the breakfast program in buildings where free and reduced price applications total less than 20% of building enrollment. Chippewa Valley Schools has not offered the mandated breakfast program in elementary buildings with less than the 20% criteria because of projected low participation, which makes the program not economically feasible.

MEMORANDUM

I.3 Approve Breakfast and Lunch Prices for 2015/2016**Mr. Sederlund**

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve Breakfast and Lunch prices effective for the 2015/2016 school year as follows:"

Level	Breakfast	Reduced	Lunch	Reduced	Milk
Elementary	\$1.55	\$0.30	\$2.75	\$0.40	\$0.60
Middle	\$1.55	\$0.30	\$3.00	\$0.40	\$0.60
High	\$1.55	\$0.30	\$3.00	\$0.40	\$0.60
Adult		X	\$4.50	X	X

RATIONALE: The above prices are the same as they were for the 2013/2014 and 2014/15 school years.

MEMORANDUM

I.4. Approve 2015/2016 Appropriation Act for General and Special Revenue Funds**Mr. Sederlund**

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education adopt the following resolution to approve the General Fund, Food Service Fund, Building Activities Fund, and Macomb International Academy budgets for the 2015/2016 fiscal year. Further request that the reading of the resolution be waived."

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2015/2016 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2015/2016 be adopted as follows:

Revenue	
Local	\$19,167,664
State	123,598,015
Federal	5,501,809
Transfers & Others	732,856
Total Revenue	\$149,000,344
Estimated Fund Balance July 1, 2015	\$19,669,602
Total Available to Appropriate	\$168,669,946

BE IT FURTHER RESOLVED, that \$148,323,940 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction	
Basic Programs	\$79,177,872
Added Needs	16,270,351
Adult and Continuing Education	166,484

Support Services	
Pupil	13,438,384
Instructional Staff	4,585,709
General Administration	748,866
School Administration	9,369,508
Business	2,055,309
Operations & Maintenance	10,515,982
Transportation	4,522,792
Central	3,302,687
Other Support (Athletics, CTE)	2,141,806
Community Services	1,013,572
Outgoing Transfers & Other	1,014,618
Total Appropriated	\$148,323,940
Estimated Fund Balance June 30, 2016	\$20,346,006

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2015/2016 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2015/2016 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2015/2016 be as follows:

Revenue	
Local	\$1,847,100
State	125,000
Federal	1,685,000
Transfers & Other	0
Total Revenue	\$3,657,100
Estimated Fund Balance July 1, 2015	\$736,860
Total Available to Appropriate	\$4,393,960

BE IT FURTHER RESOLVED, that \$3,721,500 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,116,000
Employee Benefits	679,000
Food Purchases	1,495,000
Other	345,500
Capital Outlay	6,000
Outgoing Transfers	80,000
	<hr/>
Total Appropriated	\$3,721,500
Estimated Fund Balance June 30, 2016	\$672,460

RESOLVED, that this resolution shall be the Building Activities Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2015/2016 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Building Activities Fund of the Chippewa Valley Schools for the fiscal year 2015/2016 be adopted as follows:

Revenue	
Local	\$2,010,000
State	0
Federal	0
Transfers & Other	0
	<hr/>
Total Revenue	\$2,010,000
Estimated Fund Balance July 1, 2015	\$374,886
Total Available to Appropriate	\$2,384,886

BE IT FURTHER RESOLVED that \$2,010,000 of the total available to appropriate in the Building Activities Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Building Activities	\$2,010,000
	<hr/>
Total Appropriated	2,010,000
Estimated Fund Balance June 30, 2016	\$374,886

RESOLVED, that this resolution shall be the International Academy of Macomb Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2015/2016 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the International Academy of Macomb Fund of the Chippewa Valley Schools for the fiscal year 2015/2016 be adopted as follows:

Revenue	
Local	\$0
State	0
Federal	0
Incoming Transfers & Fund Modifications	\$4,311,634
Total Revenue	\$4,311,634
Estimated Fund Balance July 1, 2015	\$821,328
Total Available to Appropriate	\$5,132,962

BE IT FURTHER RESOLVED that \$4,063,430 of the total available to appropriate in the International Academy of Macomb Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$318,000
Support Services	333,400
Payments to Other Schools	2,759,174
Fund Modifications	652,856
Total Appropriated	\$4,063,430
Estimated Fund Balance June 30, 2016	\$ 1,069,532

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 8.64 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect on July 1, 2015.

RATIONALE: The Uniform Budgeting and Accounting Act requires that governmental units including school districts adopt a budget prior to the start of the fiscal year. The 2015-16 budgets for the General Fund, Food Service Fund, Building Activities Fund, and the Macomb International Academy Fund have been prepared by the administration.

The revenue budget for the General Fund has been developed using major factors including:

1. a decreased enrollment projection of 100 pupils,
2. a foundation allowance of \$7,391 per pupil (net increase of \$50 per pupil) shown as follows:
 - a. increase of \$140 per pupil in the foundation allowance,
 - b. the equity payment now factored in as a part of the foundation allowance,
 - c. discontinued best practice funding of \$50 per pupil,
 - d. discontinued student performance funding of \$40 per pupil,
3. an increase in At-Risk funding by approximately \$27 more per pupil,
4. a continuation of MPSERS Cost Offset funding, section 147a,
5. recording of retirement offset revenue funding – section 147c funding increasing from 7.63% to 10.53%, and
6. review and adjustment of other items as appropriate

The expenditure budget for the General Fund has been developed using major factors including:

1. the impact of settled employee group contracts with the exception of any revenue over expenditure distribution as provided in the labor agreements,
2. the impact of increased hard cap limit under PA 152 for health insurance benefits and cash in lieu of health,
3. the impact of increased health insurance benefits due to employees qualifying and enrolling under the Affordable Care Act,
4. recording of retirement offset expenditure funding – section 147c funding increasing from 7.63% to 10.53%, and
5. review and adjustment of other items as appropriate.

In summary, we have General Fund projected revenues of \$149,000,344 and projected expenditures of \$148,323,940 for an operating surplus of \$676,404.

REGULAR MEETING

June 15, 2015
6:30 p.m.

MEMORANDUM

I.5 Approve GASB 54 Resolution

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education resolution be adopted in compliance with GASB 54, designating “Commitment” of fund balance in compliance with GASB 54, and authorizing Assistant Superintendent of Business and Operations to make “Assignments” of fund balance in compliance with GASB 54. Further request that the reading of the resolution be waived.”

RATIONALE: GASB has issued standards on how fund balance is to be classified and reported. Adoption of the resolution identifies the considerations related to GASB 54, designates “Committed” fund balance, and gives authorization for designating “Assigned” fund balance.

REGULAR MEETING

June 15, 2015
6:30 p.m.

MEMORANDUM

I.6 Approve Year-End Accounting Procedures

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education authorize the Business Office to pay June bills prior to July Board approval to facilitate year-end accounting activities.”

RATIONALE: In order to facilitate the closing of the fiscal year, we request that the Business Office be given the authorization to pay and release bills prior to the July Board of Education Meeting. This will allow the Business Office to release most 2014/2015 checks prior to June 30, 2015 decreasing auditing time and the number of accounts payable entries.

This deviation from normal procedures is only requested at the close of the fiscal year.

REGULAR MEETING

June 15, 2015
6:30 p.m.

MEMORANDUM

I.7 Approve Purchase of Food Service Equipment

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a contract award to Stafford Smith for the purchase of food service equipment in the amount of \$31,900.

RATIONALE: Aggressive pricing was obtained through the Public Bid 3.1516B. This recommendation was approved by Building & Site on June 1, 2015 and funding will come from the 2010 Building & Site Fund.

MEMORANDUM

I.8 Approve School Bus Purchase

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the purchase of (1) one 2015 ThomasBuilt Saf-T-Liner C2 77-Passenger School Bus with Integrated Child Restrain Seats from the 2014-2015 MSBO Bus Purchasing Program for a total cost of **\$96,884.00.**”

RATIONALE: The Director of Pupil Transportation has compared the specifications of the offerings from each of (3) three manufacturers represented in the purchasing program and has made the determination that the recommended bus model will best serve the district at this point based on the performance of our latest purchases and other comparative factors.

MEMORANDUM

I.9 Approve Bid Award for Bleacher Inspections, Maintenance and Repair Services

Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve a bid award to American Athletix based on time and material contract costs."

<u>Vendor</u>	<u>Inspections</u>	<u>Labor</u>
American Athletix	\$750	\$58.00 / hour

RATIONALE: Aggressive pricing was obtained through the Public Bid 6.1516. Funding will come from the General Fund.

J. Union Communication

K. Administration Reports

L. Curriculum Updates

M. Of and by Board Members

N. Adjournment