

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

October 09, 2023
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
 - Life of An Athlete (Dr. Charlene McGunn, Dr. Adam Schihl and Mr. Shane Finney, and Student Athletes)
 - Plante Moran Financial Audit Presentation (Ms. Jennifer Chambers and Ms. Hannah Orwat)
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on September 25, 2023
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve 2023 Red Ribbon Month Resolution Mr. Roberts
 - 2. Approve Personnel Transaction-Promotion of An Administrator-
Transportation Coordinator Mr. Roberts
 - 3. Approve Personnel Transaction-Hire of An Administrator-
Transportation Dispatcher Mr. Roberts
- H. Union Communications
- I. Curriculum Updates
- J. Administrative Reports
- K. From the Community
- L. Of and By Board Members
- M. Adjournment

Future Meetings

October 9, 2023	5:30 p.m.	Finance Sub-Committee Meeting
October 9, 2023	6:00 p.m.	Building & Site Sub-Committee Meeting
October 9, 2023	6:30 p.m.	Regular Meeting
October 23, 2023	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- Life of An Athlete (Dr. Charlene McGunn, Dr. Adam Schihl and Mr. Shane Finney, and Student Athletes)
- Plante Moran Financial Audit Presentation

- E.
 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on September 25, 2023.
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
September 25, 2023**

President Kenneth Pearl called the meeting to order at 6:32 p.m. and the Pledge of Allegiance was given.

Present: Members Gura, King, Pearl, Wade and Wojtowicz
Absent: Members Aquino and Sobah (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Mr. Sibley,
Ms. Licari, Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Roll Call taken.

MOTION #09/08/23 - Moved by Member Gura and supported by Member Wade to appoint Member Shannon King as the Acting Secretary for the Chippewa Valley Schools, September 25, 2023, Board of Education Meeting. **Ayes all, motion carried.**

MOTION #09/09/23 – Moved by Member Wade and supported by Member Gura to approve the agenda. **Ayes all, motion carried.**

Presentation/Recognitions – None

MOTION #09/10/23 – Moved by Member Gura and supported by Member King to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on September 11, 2023.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,737,972.89.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$9,499,432.78.
- Approve 2018 Building and Site Check Register in the amount of \$186,941.59.
- Approve Building Activity Check Register in the amount of \$74,781.88.
- Approve Personnel Transactions.

Motion passes 4-1 with Member Wojtowicz voting against.

Old Business - None

MOTION #09/11/23 – Moved by Member Gura and supported by Member King that the Chippewa Valley Schools Board of Education approve the promotion of Ms. Stephanie Williard to the position of English Learner (EL) Intervention Coordinator. Ms. Williard's effective start date is to be determined. **Ayes all, motion carried.**

MOTION #09/12/23 – Moved by Member Gura and supported Member Wade that the Chippewa Valley Schools Board of Education approves the hiring of Ms. Tamara Crossley to the position of Human Resources Coordinator. Ms. Crossley's effective start date is to be determined. **Ayes all, Motion carried.**

MOTION #09/13/23 – Moved by Member Gura and supported Member Wojtowicz that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of August 2023. **Ayes all, Motion carried.**

MOTION #09/14/23 – Moved by Member Gura and supported Member King that the Chippewa Valley Schools Board of Education approve Superior Text for the purchase of \$26,601.12 worth of elementary level Sound Out Books for the Grants Department. **Motion passes 4-1 with Member Wojtowicz voting against.**

MOTION #09/15/23 – Moved by Member Gura and supported Member Wojtowicz that the Chippewa Valley Schools Board of Education approve a contract totaling \$1,124,523.00 to FloorCraft Floor Covering for the replacement of flooring at both Cheyenne and Ojibwa Elementary Schools. **Ayes all, Motion carried.**

MOTION #09/16/23 – Moved by Member Gura and supported Member King that the Chippewa Valley Schools Board of Education approve a contract totaling \$269,013.00 to Astroturf Great Lakes, Novi, for the removal of asphalt in the south D-zone of the stadium and installing synthetic turf to match the main field at Chippewa Valley High School. **Ayes all, Motion carried.**

MOTION #09/17/23 – Moved by Member Gura and supported Member King that the Chippewa Valley Schools Board of Education approve a contract totaling \$999,517.00 to Innovative Energy Controls, Howell, for the replacement of the existing emergency generator and to install a second generator for the central kitchen area at the Administration Building. **Ayes all, Motion carried.**

MOTION #09/18/23 – Moved by Member Gura and supported Member Wade that the Chippewa Valley Schools Board of Education approve the appointment of Member Shannon King as the Primary and Member Kenneth Pearl as the Alternate to represent Chippewa Valley Schools as the official voting delegates at the Michigan Association of School Boards (MASB) Delegate Assembly on November 9, 2023. **Ayes all, Motion carried.**

Union Communications

- Ms. Heather Blanz (Chapter Chair, Clerical Unit) addressed the board regarding the recent contract settlement.
- Ms. Kelly Geck (Chapter Chair, Parapro Unit) also addressed the Board of Education and the Administrative team for the recent contract settlement.

Curriculum Updates – None

Administrative Reports

- Superintendent Ron Roberts:
 - Provided highlights of the DHS @ CVHS cross town rivalry football game.
 - Presented a video regarding the recent upgrades to the high school media centers.
- Member Pearl thanked everyone who came out for the Superintendent's Trophy game and how it was arranged to help support Cancer Awareness.

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member King indicated the construction bus tour for the Board of Education was very helpful and requested additional building tours.
- Member Wojtowicz addressed concerns regarding bullying. He also asked that the resolution presented in Community Comments be put on the agenda for the next board meeting.
- Member Gura expressed concerns regarding a student issue as presented during From the Community. He requested administrative follow-up.
- Member Wade inquired about a media center forum. He also addressed the SACC program and commended Dr. Brosky's efforts related to bullying.

MOTION #09/19/23 - Moved by Member Gura and supported by Member Wojtowicz to adjourn the meeting. **Ayes all, motion carried.**

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

Shannon King, Acting Secretary
Board of Education

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 10/31/2023

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 09/26/2023	322,262.96
Checks dated 10/03/2023	1,533,209.16
	<u>\$ 1,855,472.12</u>

2. DEBT FUND CHECK REGISTER

2015-A Refunding	\$ 781,234.38
2016-A Refunding	\$ 1,034,175.00
2016-B Refunding	\$ 360,625.00
2018 Bond	\$ 1,425,625.00
2019 SBL Refunding	\$ 1,143,722.63
2020 Refunding	\$ 771,078.52
2021 Refunding	\$ 346,046.80
	<u>\$ 5,862,507.33</u>

3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 10/3/2023	65,011.12
	<u>\$ 65,011.12</u>

4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 09/27/2023	35,703.75
Checks dated 10/04/2023	51,213.47
	<u>\$ 86,917.22</u>

REGULAR MEETING
6:30 PM

October 9, 2023
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Tamylah Sparks-Little	Food Service Helper-Mohawk	9/25/23
Justine Miller	Lunchmonitor-CVHS	9/25/23
Sue Brown	Lead Server-Mohawk	10/9/23
Danielle Scratch	Lunchmonitor-Algonquin	10/9/23

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
David Tellefsen	Bus Driver	9/20/23
Maria Simons	Lunchmonitor-Huron	9/21/23
Sarah Hayball-Grabowski	Special Ed Aide-Algonquin	10/2/23
Kim Stenzel	Preschool Aide-Little Turtle	10/9/23
Mary Stayton	Lunchmonitor-DHS	10/11/23
Debbie McNeill	Food Service Helper-Shawnee	10/13/23
Emma Duke	Food Service Helper-Shawnee	10/17/23

<u>RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Sheana Colonnello	Special Ed Aide-Wyandot	10/6/23
Jayne Stephanic	Lead Server-Shawnee	10/13/23
Diane Caldwell	Teacher-Seneca	6/30/24

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is listed below. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Michele Stateczny	1.0 Social Worker	Growth	10/30/23

RESOLUTION

WHEREAS: **Sheana Colonnello** has served the Chippewa Valley School District faithfully and diligently for a period of 18 years as a Parapro.

WHEREAS: **Sheana Colonnello** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Sheana Colonnello**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Sheana Colonnello** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of October 2023** be made a permanent part of the records of this School District and a copy sent to **Sheana Colonnello** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Jayne Stephanic** has served the Chippewa Valley School District faithfully and diligently for a period of 14 years in the Parapro and Food Service Unit.

WHEREAS: **Jayne Stephanic** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Jayne Stephanic**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Jayne Stephanic** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of October 2023** be made a permanent part of the records of this School District and a copy sent to **Jayne Stephanic** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Diane Caldwell** has served the Chippewa Valley School District faithfully and diligently for a period of 22 years as a Teacher.

WHEREAS: **Diane Caldwell** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Diane Caldwell**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Diane Caldwell** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of October 2023** be made a permanent part of the records of this School District and a copy sent to **Diane Caldwell** as an expression of our appreciation.

F. Old Business

G. New Business

- | | |
|---|-------------|
| 1. Approve 2023 Red Ribbon Month Resolution | Mr. Roberts |
| 2. Approve Personnel Transaction-Promotion of An Administrator-
Transportation Coordinator | Mr. Roberts |
| 3. Approve Personnel Transaction-Hire of An Administrator-
Transportation Dispatcher | Mr. Roberts |

MEMORANDUM

G.1 Approve 2023 Red Ribbon Month Resolution

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Resolution for Chippewa Valley School District to observe October 2023 as Red Ribbon Month.”

RATIONALE: October is celebrated as Red Ribbon Month across America. Red Ribbon Month is an effort to raise national awareness of youth drug use. Chippewa Valley Schools recognizes the dangers to our students of tobacco, alcohol, and other drug use. The Chippewa Valley Coalition for Youth and Families, a coalition of school, parents, and community, and the Interfaith/Chippewa Valley Schools' Partnership, a coalition that links the school district with local churches, is working to support the drug prevention/ education efforts of Chippewa Valley Schools. By approving the resolution, the Chippewa Valley Schools Board of Education is promoting school, parent, and community awareness of the issues of youth drug use and supporting school and community prevention efforts.

Chippewa Valley Schools
**RED RIBBON/SUBSTANCE
USE PREVENTION MONTH**



RESOLUTION

WHEREAS Youth use of alcohol, marijuana, other drugs, vaping, and prescription drug abuse is a serious problem across our nation,

WHEREAS October 2023 is "Red Ribbon Month", a national celebration to promote a drug-free America,

WHEREAS Chippewa Valley Schools recognizes that the combined efforts of parents, students, school, and community are needed to address the alcohol, marijuana, vaping, other drug use, and prescription drug misuse of our students,

WHEREAS the Chippewa Valley Coalition for Youth and Families, a school-community coalition, is working to support Chippewa Valley School's on-going drug prevention efforts,

**THEREFORE,
BE IT RESOLVED** that October 2023 will be celebrated in Chippewa Valley Schools as "Red Ribbon Month". Red Ribbon Month will be dedicated to educating our students, staff, parents, and community about the dangers of youth use of alcohol, marijuana, vaping, other drugs, and prescription drug misuse and to promote safe, healthy, and drug-free youth,

**BE IT FURTHER
RESOLVED** that this resolution, having been adopted by the Chippewa Valley Board of Education on October 9, 2023 be announced to the public, and be made a permanent part of the records of the Chippewa Valley Board of Education.

REGULAR MEETING

October 09, 2023
6:30 p.m.

MEMORANDUM

**G.2 Approve Personnel Transaction-Promotion of An Administrator-
Transportation Coordinator**

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Monique Raines to the position of Transportation Coordinator. Ms. Raines’ effective start date will be October 10, 2023.”

RATIONALE: Ms. Raines is being appointed to fill a vacancy due to a resignation and she meets all the qualifications listed on the posting.

REGULAR MEETING

October 09, 2023
6:30 p.m.

MEMORANDUM

**G.3 Approve Personnel Transaction-Hire of An Administrator-
Transportation Dispatcher**

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hire of Ms. Michelle Mador to the position of Transportation Dispatcher. Ms. Mador’s effective start date is to be determined.”

RATIONALE: Ms. Mador is being hired to fill a position created from a promotion and she meets all the qualifications listed on the posting.

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

K. From the Community

L. Of and By Board Members

M. Adjournment