

**CHIPPEWA VALLEY SCHOOLS**  
**19120 Cass Avenue**  
**Clinton Township, MI 48038**  
**586-723-2000**

Regular Meeting  
Chippewa Valley High School Auditorium

October 18, 2021  
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
  - B. Additions/Deletions
  - C. Recognition/Presentations
    - Plant Moran Financial Audit Presentation (Ms. Jennifer Chambers and Mr. Kevin Taratuta)
  - D. 1. General Consent Agenda
    - a. Approve minutes of:
      - Special Meeting Minutes held on October 14, 2021 (*placeholder*).  
(Minutes are posted on the district website @[chippewavalleyschools.org](http://chippewavalleyschools.org))
    - b. Approve Financial Reports
    - c. Approve Personnel Transactions
- E. Old Business
- F. New Business
  - 1. Approve 2021 Red Ribbon Month Resolution
  - 2. Approve Change Order Summary Report – September 2021
- G. From the Community
- H. Union Communications
- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
- L. Adjournment

Mr. Roberts  
Mr. Sederlund

Future Meetings

October 18, 2021	5:45 p.m.	Finance Sub-Committee Meeting
October 18, 2021	6:30 p.m.	Regular Meeting
November 01, 2021	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition Presentations

- Plant Moran Financial Audit Presentation (Ms. Jennifer chambers and Mr. Kevin Tartuta)

D. 1. General Consent Agenda

a. Approve minutes of:

- Special Meeting held on October 14, 2021 (*placeholder*).

(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))

b. Approve Financial Reports

c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – SPECIAL MEETING  
Dakota High School Auditorium  
October 14, 2021**

President Bednard called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was given/waived.

Present: Members Aquino, Bednard, DeMuyneck Zech, Pyden, Sobah  
and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Ms. Licari, Mr. Sibley,  
Dr. Langlands, Ms. Blain, Mr. John Kava; Ms. Monnier-White  
and Ms. Adlam

**Additions/Deletions – None**

**MOTION #10/08/21** – Moved by Member DeMuyneck Zech and supported by Member Aquino to approve the General Consent Agenda to:

- Approve Minutes of the Special Meeting held on October 12, 2021.

A roll call vote was taken. Member DeMuyneck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Pyden, yes; Member Sobah, yes and Member Wojtowicz, yes.  
**Motion carried.**

**Board of Education Vacancy – Candidate Interviews**

- Board of Education President, Mr. Frank Bednard, provided a detailed timeline of the board vacancy and the selection process for the Board of Education vacant position. Mr. Bednard indicated the top qualities the Board is looking for in order to fill the vacant position. He described the interviewing process for the six final candidates and all Board of Education members reviewed the interview questions. The following six candidates were interviewed in this order: Mr. Bruce Wade, Mr. Ken Pearl, Mr. Jason Ryan, Ms. Kristen Murray, Mr. Christopher Gura and Mr. Gene Kazmierczak.

### **Board of Education Vacancy – Board Discussion**

- Member Aquino thanked the community for stepping up and submitting their letters of interests for the vacant board position. Ms. Aquino described what criteria she used when considering the candidates: Focused, experienced and will represent all students. Ms. Aquino expressed satisfaction with the pool of candidates
- Member Wojtowicz indicated he was looking for candidates who are involved with the school district and have children in the district
- President Bednard considered all the candidates to be great and was excited to see well qualified individuals expressing interest in serving on the Chippewa Valley Schools Board of Education.

A roll call vote was taken by each board member to indicate their first choice for the Board of Education Vacancy. The votes went, as follows: Member Ms. Denise Aquino, Mr. Ken Pearl; Member Mr. Frank Bednard, Mr. Ken Pearl; Ms. Jill DeMuyneck Zech, Mr. Eugene Kazmierczak; Ms. Elizabeth Pyden, Mr. Ken Pearl; Mr. George Sobah, Mr. Ken Pearl and Mr. Robert Wojtowicz, Mr. Eugene Kazmierczak. **Motion carried.**

**MOTION #10/09/21** - Moved by Member Pyden and supported by Member Sobah that the Chippewa Valley Schools Board of Education amend the agenda.

A roll call vote was taken. Member Pyden, yes; Member Sobah, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyneck Zech, yes and Member Wojtowicz, yes.  
**Motion carried.**

**MOTION #10/10/21** - Moved by Member Pyden and supported by Member Aquino that the Chippewa Valley Schools Board of Education amend the agenda to change Item F. to *New Business* , Item F.1. – Appointment to Fill Board of Education Vacancy. Move *From the Community* to Item G and Move *Of and By Board Members* to Item H. and *Adjournment* becomes Item I.

A roll call vote was taken. Member Pyden, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyneck Zech, yes; Member Sobah, yes and Member Wojtowicz, yes.

**Motion carried.**

**MOTION #10/11/21** - Moved by Member Sobah and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the appointment of Mr. Kenneth Pearl to fill a Board of Education vacancy from October 18, 2021 through December 31, 2022.

A roll call vote was taken. Member Sobah, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyneck Zech, yes and Member Wojtowicz, yes. **Motion carried.**

**MOTION #10/12/21** - Moved by Member DeMuyneck Zech and supported by Member Pyden to Amend Motion F.1 to read: That the Chippewa Valley Schools Board of Education approve the appointment of Mr. Kenneth Pearl to fill a Board of Education vacancy from October 18, 2021 ***through the certification of the November 2022 Election.***

A roll call vote was taken. Member DeMuyneck Zech, yes; Member Pyden, yes; Member Aquino, yes; Member Bednard, yes; Member Sobah, yes and Member Wojtowicz, yes.

**Motion carried.**

**MOTION #10/13/21** - Moved by Member Pyden and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve the appointment of Mr. Kenneth Pearl to fill a Board of Education vacancy from October 18, 2021 through the certification of the November 2022 Election.

A roll call vote was taken. Member Pyden, yes; Member Sobah, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyneck Zech, yes and Member Wojtowicz, yes.

**Motion carried.**

From the Community - None

Of and by Board Members -

- Member Pyden will be honored to serve alongside Mr. Kenneth Pearl on the Chippewa Valley School Board and was very impressed with those who stepped forward and expressed interest in the Board of Education vacancy.
- Member Aquino agrees and is looking forward to working on the Board of Education with Mr. Kenneth Pearl.
- Member Sobah is also looking forward to working with Mr. Kenneth Pearl on the Board of Education.
- Member Wojtowicz thanked everyone for coming out tonight.

**MOTION #10/14/21** -- Moved by Member Aquino and supported by Member DeMuynck Zech to adjourn the meeting.

A roll call vote was taken. Member Aquino, yes; Member DeMuynck Zech, yes; Member Bednard, yes; Member Pyden, yes; Member Sobah, yes and Member Wojtowicz, yes.  
**Motion carried.**

Meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Elizabeth Pyden, Secretary  
Board of Education

From the Community - None

Of and by Board Members -

- Member Pyden will be honored to serve alongside Mr. Kenneth Pearl on the Chippewa Valley School Board and was very impressed with those who stepped forward and expressed interest in the Board of Education vacancy.
- Member Aquino agrees and is looking forward to working on the Board of Education with Mr. Kenneth Pearl.
- Member Sobah is also looking forward to working with Mr. Kenneth Pearl on the Board of Education.
- Member Wojtowicz thanked everyone for coming out tonight.

**MOTION #10/14/21** -- Moved by Member Aquino and supported by Member DeMuyck Zech to adjourn the meeting.

A roll call vote was taken. Member Aquino, yes; Member DeMuyck Zech, yes; Member Bednard, yes; Member Pyden, yes; Member Sobah, yes and Member Wojtowicz, yes.  
**Motion carried.**

Meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Elizabeth Pyden, Secretary  
Board of Education



## MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending October 31, 2021

Mr. Sederlund

## CHECK REGISTERS

Mr. Sederlund

## 1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Checks dated 10/5/2021	39,119.88
Checks dated 10/12/2021	<u>487,210.46</u>
	<u>\$ 526,330.34</u>

## 2. DEBT FUND CHECK REGISTER

Mr. Sederlund

2013 Refunding	290,875.00
2015-A Refunding	<u>916,984.38</u>
2015-B Refunding	<u>512,187.50</u>
2016-A Refunding	<u>1,207,675.00</u>
2016-B Refunding	<u>745,250.00</u>
2018 Bond	<u>1,474,625.00</u>
2019 SBL Refunding	<u>1,143,722.63</u>
2020 Refunding	<u>920,302.69</u>
2021 Refunding	<u>274,914.95</u>
	<u>\$ 7,486,537.15</u>

## 3. Wire Transfers, ACH and Payments Report

Mr. Sederlund

Total General Fund Wires for September 2021	<u>\$ 9,658,259.65</u>
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## 4. 2018 BUILDING &amp; SITE

Mr. Sederlund

Checks dated 10/12/2021	<u>\$ 983,010.00</u>
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## 5. Building Activity

Mr. Sederlund

Checks dated 10/06/2021	20,663.48
Checks dated 10/13/2021	<u>26,925.50</u>
	<u>\$ 47,588.98</u>

REGULAR MEETING  
6:30 PM

October 18, 2021  
Adam Blanchard



D.1.c. PERSONNEL TRANSACTIONS

**NEW HIRES**

**POSITION**

**EFFECTIVE**

Linda Treece	AM Clerk-Ojibwa	October 11, 2021
Sara Roberts	Special Ed Aide-Clinton Valley	October 11, 2021
Monika Viso	Health Aide-IAM	October 18, 2021
Shirley Johnson	Lunchmonitor-Dakota	October 18, 2021

**RESIGNATIONS**

**POSITION**

**EFFECTIVE**

Karen Hollick	Bus Driver	October 15, 2021
Donna Harris	Accounts Payable Clerk	January 31, 2022

**TERMINATIONS**

**POSITION**

**EFFECTIVE**

Grace Stanley	Crossing Guard, Lunchmonitor	October 12, 2021
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**RETIREMENT**

**POSITION**

**EFFECTIVE**

Alvin Hornung	Bus Driver	October 1, 2021
Judy Ross	Bus Driver	November 30, 2021
Ruth Wilson	Executive Secretary-HR	January 1, 2022
Deanna Skeelcy	Teacher-Shawnee	June 30, 2022

**CERTIFIED:**

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is 10/20/21. The conditional hire of this person/s is subject to the motion as submitted."

**Recommended for Hire**

**Position**

**Rationale**

**Effective Date**

Christopher Napier	1.0 Music-Shawnee	Replacement	October 20, 2021
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**Personnel Transaction – Extension of Contract**

October 18, 2021

RECOMMENDED MOTION:                    “That the Chippewa Valley Schools Board of Education approve an extension of the employment contract for the Superintendent of Schools through June 30, 2026, subject to the terms and conditions set forth in the employment contract.”

RATIONALE:                                    This extension is consistent with the provision of Section 471a of the Michigan Revised School Code, as amended.

## RESOLUTION

**WHEREAS:** **Alvin Hornung** has served the Chippewa Valley School District faithfully and diligently for a period of nineteen years as a Bus Driver.

**WHEREAS:** **Alvin Hornung**, through his leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Alvin Hornung**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Alvin Hornung**, will be missed by all his school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **18<sup>th</sup> day of October 2021** be made a permanent part of the records of this School District and a copy sent to **Alvin Hornung** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Judith Ross** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-two years as a Bus Driver.

**WHEREAS:** **Judith Ross** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Judith Ross**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Judith Ross** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **18th day of October 2021** be made a permanent part of the records of this School District and a copy sent to **Judith Ross** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Ruth Wilson** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-one years as a Clerk and Executive Secretary.

**WHEREAS:** **Ruth Wilson** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Ruth Wilson**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Ruth Wilson** will be missed by all her school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **18th day of October 2021** be made a permanent part of the records of this School District and a copy sent to **Ruth Wilson** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Deanna Skeley** has served the Chippewa Valley School District faithfully and diligently for a period of twenty years as a Teacher.

**WHEREAS:** **Deanna Skeley** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Deanna Skeley**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Deanna Skeley** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **18th day of October 2021** be made a permanent part of the records of this School District and a copy sent to **Deanna Skeley** as an expression of our appreciation.

E. Old Business

F. New Business

1. Approve 2021 Red Ribbon Month Resolution
2. Approve Change Order Summary Report – September 2021

Mr. Roberts  
Mr. Sederlund



**MEMORANDUM**

**F.1 Approve 2021 Red Ribbon Month Resolution**

**Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Resolution for Chippewa Valley School District to observe October 2021 as Red Ribbon Month.”

RATIONALE: October is celebrated as Red Ribbon Month across America. Red Ribbon Month is an effort to raise national awareness of youth drug use. Chippewa Valley Schools recognizes the dangers to our students of tobacco, alcohol, and other drug use. The Chippewa Valley Coalition for Youth and Families, a coalition of school, parents, and community, and the Interfaith/Chippewa Valley Schools' Partnership, a coalition that links the school district with local churches, is working to support the drug prevention/ education efforts of Chippewa Valley Schools. By approving the resolution, the Chippewa Valley Schools Board of Education is promoting school, parent, and community awareness of the issues of youth drug use and supporting school and community prevention efforts.

Chippewa Valley Schools  
**RED RIBBON/SUBSTANCE  
ABUSE PREVENTION MONTH**



**RESOLUTION**

**WHEREAS** Youth use of alcohol, marijuana, other drugs, vaping, and prescription drug abuse is a serious problem across our nation,

**WHEREAS** October 2021 is "Red Ribbon Month", a national celebration to promote a drug-free America,

**WHEREAS** Chippewa Valley Schools recognizes that the combined efforts of parents, students, school, and community are needed to address the alcohol, marijuana, vaping, other drug use, and prescription drug abuse of our students,

**WHEREAS** the Chippewa Valley Coalition for Youth and Families, a school-community coalition, is working to support Chippewa Valley School's on-going drug prevention efforts,

**THEREFORE,  
BE IT RESOLVED** that October 2021 will be celebrated in Chippewa Valley Schools as "*Red Ribbon Month*". Red Ribbon Month will be dedicated to educating our students, staff, parents, and community about the dangers of youth use of alcohol, marijuana, vaping, other drugs, and prescription drug abuse and to promote safe, healthy, and drug-free youth,

**BE IT FURTHER  
RESOLVED** that this resolution, having been adopted by the Chippewa Valley Board of Education on October 18, 2021 be announced to the public, and be made a permanent part of the records of the Chippewa Valley Board of Education.

REGULAR MEETING

October 18, 2021  
6:30 p.m.

**MEMORANDUM**

**F.2 Approve Change Order Summary Report – September 2021**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of September 2021.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, October 4, 2021, and funding will come from the 2018 Building and Site Fund

**CHIPPEWA VALLEY SCHOOLS  
2018 Bond Issue Program**

**CHANGE ORDER SUMMARY #19**

**September 2021**

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
<b>Contingency (design revision, owner request, hidden condition)</b>				
Cherokee Elementary	Great Lakes Power and Light		Add GFCI receptacles for new rooftop equipment per electrical inspector	\$1,214.00
Cherokee Elementary	T&M Asphalt Paving		Rebuild storm structures in parking lot, unforeseen condition until paving was removed.	\$8,750.00
Cherokee Elementary	T&M Asphalt Paving		Remove and replace 8" concrete pavement not indicated on drawings	\$8,586.00
Erie Elementary	Great Lakes Power & Light		Add GFCI receptacles for new rooftop equipment per electrical inspector	\$1,214.00
Huron Elementary	Great Lakes Power & Light		Add GFCI receptacles for new rooftop equipment per electrical inspector	\$1,214.00
Huron Elementary	Great Lakes Power & Light		Reinstalled emergency alert strobe that was remove to facilitate the installation of the new exterior metal panels	\$408.00
Miami Elementary	Great Lakes Power & Light		Add GFCI receptacles for new rooftop equipment per electrical inspector	\$1,214.00
Miami Elementary	Great Lakes Power & Light		Reinstalled camera at front entrance removed to facilitate new canopy	\$528.00
Miami Elementary	T&M Asphalt Paving		Install new drain line and storm structure for proper lot drainage. This was unforeseen until work commenced	\$7,000.00
Algonquin Middle School	Great Lakes Power & Light		Reconnected electrical to desks In computer lab that were removed for carpet installation	\$3,872.00
Algonquin Middle School	Great Lakes Power & Light		Construction drawings indicated change 2 duct detectors each on RTU's 1, 2, 3, & 4. Existing conditions had 4 duct dectors on RTU 1 and 3 duct dectors on RTU's 2 & 3. 1 for 1 swap per districts request	\$7,040.00
Algonquin Middle School	BJ Construction		Repair existing drywall soffit due to roof leak	\$293.00
Algonquin Middle School	T&M Asphalt Paving		Cross-stripe existing bus spaces in west parking lot	\$794.00
Chippewa Valley 9th Grade	Contrast Mechanical		Relocate condensing unit from office A185 to office A189.	\$2,352.00
Chippewa Valley 9th Grade	Great Lakes Power & Light		Relocate motor starter for circulation pump due to insufficient clearance in front panel. Install variable frequency drive not indicated on prints and add fuse disconnect for ampacity requirements	\$4,408.00
Chippewa Valley 9th Grade	Great Lakes Power & Light		Installed duct detectors and fire alarm required for new air handling units not indicated on prints	\$3,404.00

**CHIPPEWA VALLEY SCHOOLS**  
**2018 Bond Issue Program**

**CHANGE ORDER SUMMARY #19**

**September 2021**

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
Chippewa Valley High School	Great Lakes Power & Light		Installed new exit signs on front entrance where framing was replaced. Old signs were inoperable	\$440.00
Chippewa Valley High School	Great Lakes Power & Light		Disconnected and reconned desks in computer lab to facilitate installation of new carpet	\$2,178.00
Chippewa Valley High School	T&M Asphalt Paving		Rebuild storm structure in parking lot, unforeseen until pavement was removed	\$7,000.00
Chippewa Valley High School	T&M Asphalt Paving		Rebuild collapsed storm structure in parking lot, unforeseen until pavement was removed	\$3,350.00
Chippewa Valley High School	ML Schoenherr		Furnish and install vinyl letters on new main entrance framing/doors	\$633.00
Mohegan High School	State Group		Resupport existing electrical above ceiling per electrical inspector	\$367.00
Mohegan High School	Great Lakes Power & Light		Reconnected power and data to desks in computer lab that were removed for carpet installation	\$1,573.00
Administration Building	Asphalt Specialty Inc		Add 4" concrete to dumpster island to make 8" total. Drawings only called for 4".	\$184.00
Administration Building	Great Lakes Power & Light		Disconnect old air compressor in boiler room not indicated on construction documents	\$528.00
Administration Building	Great Lakes Power & Light		Wire new lights in walk-in cooler that were originally removed	\$1,920.00
Administration Building	Great Lakes Power & Light		Removed motor starter from return fan in boiler room and replaced VFD.	\$2,410.00
Cherokee, Algonquin, CVHS	T&M Asphalt Paving		Credit for balance of parking lot undercut / geogrid allowance	(\$18,587.00)

**Contingency Subtotal: \$54,287**

**TOTAL AMOUNT OF SUMMARY \$54,287**

**Construction Contingency Budget: \$3,332,658**

Previous Construction Contingency Costs: \$379,395

Current Construction Contingency Costs: \$54,287

**Construction Contingency Balance: \$2,898,976**

Contingency Balance Remaining: 87.0%

Balance of Projects Remaining to Complete: 48.0%

G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. Adjournment