

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Chippewa Valley High School Auditorium

October 04, 2021
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Additions/Deletions
- C. Recognition/Presentations
- D. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on September 13, 2021.
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - (1) September 27, 2021
 - (2) October 4, 2021
 - c. Approve Personnel Transactions
- E. Old Business
- F. New Business
 - 1. Approve Change Order Summary Report – August 2021
- G. From the Community
- H. Union Communications
- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
 - Board Vacancy Discussion – Mr. Frank Bednard (President, Board of Education)
- L. Executive Session (*8.h. – Attorney/Client Privilege*)
- M. Adjournment

Mr. Sederlund

Future Meetings

October 04, 2021
October 04, 2021

6:00 p.m.
6:30 p.m.

Building & Site Sub-Committee Meeting
Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition Presentations

- D. 1. General Consent Agenda
- a. Approve minutes of:
 - Regular Meeting held on September 13, 2021.
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 - b. Approve Financial Reports
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Chippewa Valley High School Auditorium
September 13, 2021**

President Bednard called the meeting to order at 6:33 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Bednard, DeMuynck Zech, Pyden and Wojtowicz
Absent: Members Andriaschko and Sobah (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Licari,
Mr. Sibley, Dr. Langlands, Ms. Blain, Ms. Monnier-White and
Ms. Adlam

Additions/Deletions – None

Recognition/Presentations

- Superintendent Ron Roberts presented a PowerPoint highlighting the opening of the 2021-2022 school year.

MOTION #09/01/21 – Moved by Member DeMuynck Zech and supported by Member Aquino to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on August 23, 2021.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$1,838,967.66.
- Approve 2018 Building & Site Payments Report in the amount of \$203,807.98.
- Approve Building Activity Check Register in the amount of \$49,783.76.
- Approve Personnel Transactions.

A roll call vote was taken. Member DeMuynck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Pyden, yes and Member Wojtowicz, yes. **Motion carried.**

Old Business – None

New Business - None

From the Community

- Mr. Henry Cochran (community member) addressed the Board of Education.
- Ms. Sandra Hernden (district parent) addressed the Board of Education.
- Ms. Melody Perrin (community member) addressed the Board of Education.
- Ms. Lisa Stella (district parent) addressed the Board of Education.
- Ms. Nancy Duemling (community member) addressed the Board of Education.
- Ms. Kathleen Schneider (district parent) addressed the Board of Education.
- Mr. Dan St. Laurent (district parent) addressed the Board of Education.
- Ms. Jessica St. Laurent (district parent) addressed the Board of Education.

Union Communications - None

Administration Reports

- Superintendent Roberts reported numbers related to positive COVID cases and the resulting quarantines through the first week of school. Superintendent Roberts continues to meet with the Macomb County Health Department weekly to assess the effectiveness of safety protocols.

Curriculum Reports - None

Of and by Board Members -

- Member Wojtowicz reported to the whole Board the details of the presentation made in the Operations Sub-Committee. The Chippewa Valley Education Foundation will be selling naming rights to seats in district auditoriums.
- Member DeMuynck Zech suggested ways in which the district could communicate regarding current issues. She also requested a SACC update.
- Member Aquino also commented on communication regarding current district issues. She also expressed concern for district staffing issues.
- Member Bednard:
 - Thanked Mr. Wojtowicz for being the district legislative liaison for the Macomb County School Board Association.
 - Supports the idea of communicating regarding current district issues.
 - Thanked district staff for a successful first week.
 - Commented on the rights of Board Members to attend community meetings, etc.

MOTION #09/03/21– Moved by Member DeMuynck Zech and supported by Member Pyden that the meeting be adjourned into Executive Session (*8.a. – To consider the dismissal, suspension, or discipling of, or to hear complaint or charges brought against, or to consider a periodic personnel evaluation...*).

A roll call vote was taken. Member DeMuynck Zech, yes; Member Pyden, yes; Member Aquino, yes; Member Bednard, yes; and Member Wojtowicz, yes. **Motion carried.**

Meeting adjourned into Executive Session at 7:56 p.m.

Meeting reconvened into Open Session at 10:35 p.m.

MOTION #09/04/21 – Moved by Member DeMuynck Zech and supported by Member Wojtowicz to adjourn the meeting.

A roll call vote was taken. Member DeMuynck Zech, yes; Member Wojtowicz, yes; Member Aquino, yes; Member Bednard, yes and Member Pyden, yes. **Motion carried.**

Meeting adjourned at 10:36 p.m.

Respectfully Submitted,

Elizabeth Pyden, Secretary
Board of Education

MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending September 30, 2021 Mr. Sederlund

CHECK REGISTERS Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS Mr. Sederlund

(includes payroll)

| | |
|-------------------------|-----------------|
| Checks dated 09/14/2021 | 66,514.98 |
| | 1,752,930.00 |
| Checks dated 09/21/2021 | \$ 1,819,444.98 |
| | 1,819,444.98 |

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT Mr. Sederlund

| | |
|--|-----------------|
| Total General Fund ACH for August 2021 | \$ 8,768,678.57 |
| | 8,768,678.57 |

3. 2018 BUILDING & SITE Mr. Sederlund

| | |
|-------------------------|-----------------|
| Checks dated 09/21/2021 | \$ 2,070,465.43 |
| | 2,070,465.43 |

4. BUILDING ACTIVITY Mr. Sederlund

| | |
|-------------------------|--------------|
| Checks dated 09/15/2021 | 41,358.59 |
| | 26,950.61 |
| Checks dated 09/22/2021 | \$ 68,309.20 |
| | 68,309.20 |

MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending October 31, 2021

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 09/28/2021

256,799.86

\$ 256,799.86

2. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 09/28/2021

\$ 563,843.29

3. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 09/29/2021

23,432.20

\$ 23,432.20

REGULAR MEETING
6:30 PM

October 4, 2021
Adam Blanchard

23

D.1.c. PERSONNEL TRANSACTIONS

NEW HIRES

POSITION

EFFECTIVE

| | | |
|--------------------|--|--------------------|
| Laura Grake | Special Ed Aide (ECSE)-Mohawk | September 20, 2021 |
| Tonette Tilmon | Lunchmonitor-Dakota 9 | September 20, 2021 |
| Nicole Myers | Hallmonitor-CVHS | September 20, 2021 |
| Robbie Pierce | Lunchmonitor-CVHS | September 20, 2021 |
| Kimberly Tomison | Food Service Helper-Wyandot | September 22, 2021 |
| Stephenie Lemanski | 2 nd Shift Custodian-Sequoyah | September 27, 2021 |
| Carrie Barton | Receptionist-Administration | September 27, 2021 |
| Torrie Waites | Lunchmonitor-Clinton Valley | September 27, 2021 |
| Charlene Desot | Lead Server-Shawnee | September 27, 2021 |
| Katrina Nowicki | Special Ed Aide-Huron | September 27, 2021 |
| Jacqueline Adams | Special Ed Aide-Miami | September 27, 2021 |
| Evan Keitz | Custodian-Mohawk | September 29, 2021 |

RESIGNATIONS

POSITION

EFFECTIVE

| | | |
|--------------------|--------------------------|--------------------|
| Madeline Cook | Lunchmonitor-Dakota 9 | September 7, 2021 |
| Ashley Jones | Special Ed Aide-Cheyenne | September 13, 2021 |
| Nathan Wangelin | Teacher-CV9 | September 17, 2021 |
| Laurie Johnson | Building Parapro-Wyandot | September 24, 2021 |
| Michelle Greene | Lunchmonitor-Iroquois | September 27, 2021 |
| Paula Palmer | Elementary Clerk-Mohawk | October 1, 2021 |
| Jeanette Trevorrow | RR Teacher-CVHS | October 7, 2021 |

RETIREMENT

POSITION

EFFECTIVE

| | | |
|-------------------|--------------------|--------------------|
| Barbara Basharrah | Hallmonitor-Dakota | September 30, 2021 |
|-------------------|--------------------|--------------------|

CERTIFIED:

RECOMMENDED MOTION: “It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for these teachers is listed below. The conditional hire of this person/s is subject to the motion as submitted.”

| <u>Recommended for Hire</u> | <u>Position</u> | <u>Rationale</u> | <u>Effective Date</u> |
|------------------------------------|--------------------------|-------------------------|------------------------------|
| Gary Smith | 1.0 CTE-Dakota | Replacement | TBD |
| Chelsea Landis | 1.0 RR-ELA-CVHS | Replacement | 9/27/21 |
| Andrea LaRosa-Wimmer | 1.0 RR-ELA-Wyandot | Replacement | 10/11/21 |
| Samantha Reichling | 1.0 Medical Careers-CVHS | Replacement | 10/11/21 |

RESOLUTION

WHEREAS: **Barbara Basharrah** has served the Chippewa Valley School District faithfully and diligently for a period of thirteen years as a Lunchmonitor/Hallmonitor.

WHEREAS: **Barbara Basharrah** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Barbara Basharrah**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Barbara Basharrah** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **4th day of October 2021** be made a permanent part of the records of this School District and a copy sent to **Barbara Basharrah** as an expression of our appreciation.

E. Old Business

F. New Business

1. Approve Change Order Summary Report – August 2021

Mr. Sederlund

REGULAR MEETING

October 04, 2021
6:30 p.m.

MEMORANDUM

F.1 Approve Change Order Summary Report – August 2021 Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of August 2021.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, September 13, 2021, and funding will come from the 2018 Building and Site Fund.

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #18
August 2021

| PROJECT | CONTRACTOR | C.O.# | DESCRIPTION | AMOUNT |
|---|---------------------------|-------|--|--------------|
| Back Charge or General Conditions | | | | |
| Erie Elementary | Great Lakes Power & Light | | deenergized lighting circuits and opened lights to confirm there was no water damage after roof leak (back-charge Superior Roof) | \$709.00 |
| Erie Elementary | Superior Roofing | | charge to deenergized lighting circuits and opened lights to confirm there was no water damage after roof leak | (\$709.00) |
| Algonquin Middle School | BJ Construction | | remove ceiling grid in classrooms and corridors to facilitate new duct work for rooftop mechanical units (back-charge Contrast Mechanical) | \$211.00 |
| Algonquin Middle School | Contrast Mechanical | | credit to remove ceiling grid in classrooms and corridors to facilitate new duct work for rooftop mechanical units | (\$211.00) |
| Chippewa Valley High School | Floor Craft | | infill inset of old walk off mat in main vestibule and install walk off carpet (back-charge BJ Construction) | \$3,637.00 |
| Chippewa Valley High School | BJ Construction | | charge to replace damaged recessed walk off mat in main vestibule with walk off carpet | (\$3,637.00) |
| Chippewa Valley High School | BJ Construction | | repair ceiling in main vestibule at new entry (back-charge Roseville Glass) | \$799.00 |
| Chippewa Valley High School | Roseville Glass | | charge to repair ceiling at main vestibule | (\$799.00) |
| Transportation Complex | Great Lakes Power & Light | | repair damaged underground wiring to bus heater block system and canopy light fixtures (back-charge ASI) | \$170,221 |
| Transportation Complex | Asphalt Specialist, Inc | | charge to repair damaged underground wiring to bus heater block system and canopy light fixtures | (\$170,221) |
| B/C or G.C. Subtotal: | | | | \$0 |
| Contingency (design revision, owner request, hidden condition) | | | | |
| Cheyenne Elementary | Great Lakes Power & Light | 6 | change door closure to pair of corridor doors to add fire alarm hold open for special needs student per owner request | \$7,767.00 |
| Erie Elementary | Asphalt Specialists, Inc. | | replace additional concrete in parking lot per owner request | \$3,875.00 |
| Erie Elementary | BJ Construction | | modify ceiling grid at vestibules for relocated ceiling mounted cabinet unit heater | \$422.00 |
| Erie Elementary | Great Lakes Power & Light | | replace existing damaged conduit & wiring to existing heat pump | \$2,149.00 |
| A Huron Elementary | Superior Services | | Additional wood blocking and larger roof edge metal required to complete perimeter termination per manufacturer specifications. Existing edge detail does not match edge detail as drawn per plans. This detail must be used to match plan drawings and meet manufacturer warranty requirements. | \$31,286.00 |

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #18
August 2021

| PROJECT | CONTRACTOR | C.O.# | DESCRIPTION | AMOUNT |
|-----------------------------|---------------------------|-------|---|------------|
| Huron Elementary | Superior Services | | install additional metal trim piece to facilitate installation of roof edge metal at front entry | \$969.00 |
| Huron Elementary | Superior Services | | install wood blocking & sheathing along three exterior parapet walls at cafeteria area roof to provide proper surface for new roof installation | \$2,751.00 |
| Huron Elementary | Contrast Mechanical | | provide variable frequency drive (VFD) for return fan per engineer recommendation | \$1,457.00 |
| Huron Elementary | Great Lakes Power & Light | | remove burglar alarm & speaker from front side of building for installation of new metal wall panels | \$566.00 |
| Huron Elementary | Great Lakes Power & Light | | disconnect power to remove old cooling unit in technology room | \$701.00 |
| Miami Elementary | Great Lakes Power & Light | | disconnect power to remove old cooling unit in technology room | \$701.00 |
| Ottawa Elementary School | Great Lakes Power & Light | | removed abandoned outlet in art room to facilitate installation of new casework | \$611.00 |
| Algonquin Middle School | Great Lakes Power & Light | | disconnect power to remove old cooling unit in technology room | \$701.00 |
| Algonquin Middle School | Great Lakes Power & Light | | disconnected power to desks in two computer labs to move furniture out for replacement of flooring | \$2,460.00 |
| Algonquin Middle School | Great Lakes Power & Light | | removed & reinstalled lights in 2 classrooms to facilitate new duct work for rooftop mechanical units | \$752.00 |
| Algonquin Middle School | Great Lakes Power & Light | | resupport of existing electrical boxes in office required by electrical inspector and disconnect door strikes not indicated on drawings | \$5,472.00 |
| Wyandot Middle School | Great Lakes Power & Light | | reworked existing underground electrical conduit feed for replacement scoreboard | \$1,393.00 |
| CVHS 9th Grade Center | Great Lakes Power & Light | | connect power to new mini-split cooling unit in technology room to nearest available electrical panel board | \$5,386.00 |
| CVHS 9th Grade Center | Great Lakes Power & Light | | provide stove outlet in staff lounge and connect to existing available electrical panel in boiler room with new breaker per electrical inspector | \$5,700.00 |
| Chippewa Valley High School | Superior Services | | additional roof cutting and patching to facilitate stair modifications | \$672.00 |
| Chippewa Valley High School | Great Lakes Power & Light | | removed and reinstalled electrical for replacement of main entry, refed sprinkler controller that was on same circuit as scoreboard, and demoed light switch, plug, and low voltage wiring for new band room overhead door. | \$7,316.00 |
| Mohegan High School | Floor Craft | | floor prep to level area between office and vestibule at new door | \$300.00 |
| Mohegan High School | Great Lakes Power & Light | | disconnected and reconnected power to desks in computer lab for furniture to be moved out for carpet replacement | \$1,481.00 |

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #18
August 2021

| PROJECT | CONTRACTOR | C.O.# | DESCRIPTION | AMOUNT |
|--------------------------------|---------------------------|-------|--|-----------------|
| Administration Building | Great Lakes Power & Light | | installed temporary outlet for staff lounge refrigerator and disconnect power to old fruit cooler that was not in use | \$1,897.00 |
| Administration Building | Great Lakes Power & Light | | add GFCI receptacle on roof for new cooler fan unit and chiller units per electrical code | \$2,675.64 |
| Central Kitchen | Stafford-Smith | | furnish and install threshold ramps for new walk-in cooler and freezer | \$850.00 |
| Central Kitchen | Stafford-Smith | | furnish and install stainless steel caps at location of removed old fruit cooler and threshold at sliding door to existing large walk-in freezer | \$2,180.00 |
| Maintenance Building | Liberty Sheet Metal | | credit for modifying metal wall panels | (\$30,425.00) |
| Maintenance Building | Roseville Glass | | additional work due to masonry rework work around doors and windows in lieu of metal wall panel rework | \$9,635.00 |
| Contingency Subtotal: | | | | \$71,701 |
| TOTAL AMOUNT OF SUMMARY | | | | \$71,701 |

| | |
|--|--------------------|
| Construction Contingency Budget: | \$3,332,658 |
| Previous Construction Contingency Costs: | \$307,695 |
| Current Construction Contingency Costs: | \$71,701 |
| Construction Contingency Balance: | \$2,953,263 |
| Contingency Balance Remaining: | 88.6% |
| Balance of Projects Remaining to Complete: | 48.0% |

MEMORANDUM

BARTON MALOW

DATE: September 10, 2021
TO: Scott Sederlund, Chippewa Valley Schools
FROM: Jeff Atkins, Barton Malow Company
RE: Chippewa Valley Schools
2018 Bond Program
Bid Pack #3 – Huron Elementary – Add Wood Blocking

Barton Malow and Wakely Associates have reviewed the proposal from the contractor listed below. This proposal is to address the addition of wood blocking needed at Huron Elementary to secure the new Durolast roof and edge metal that was not currently existing, and not designated on construction documentation. It is the recommended motion that the Board of Education approves a change order to the existing contract as presented.

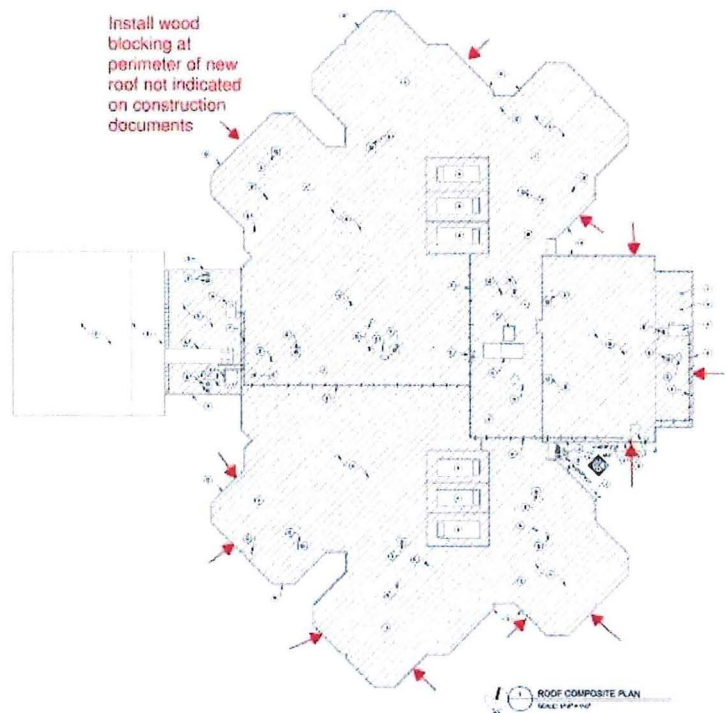
| Bid Category | Contractor | Amount |
|--------------|-----------------------|----------|
| Roofing | Superior Services Inc | \$31,286 |

The above work and cost were identified as an unforeseen condition in the process of construction and was an imperative upgrade in efforts to complete construction within timing parameters. This additional work is within the contingency budget for this project.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332, if you should have any questions or comments regarding this recommendation.

Copied:

Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakley Associates
Michael McKay, Barton Malow



G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

- Board Vacancy Discussion – Mr. Frank Bednard (President, Board of Education)

L. Executive Session – *(8.h. – Attorney/Client Privilege)*

M. Adjournment