

**Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038**

Operations Sub-Committee Meeting Minutes

Date: **November 14, 2016** Meeting started at: **5:55 p.m.**

Present: **Frank Bednard, Jill DeMuyneck Zech, Andy Patzert**

Absent: **None**

Also Present: **Ron Roberts, Scott Sederlund, Adam Blanchard
Maryanne Levine, Larry Schulte**

Brief description of agenda items and discussion

1. Custodial Staffing

Administration reviewed the current status of our long term custodial services provided by Edustaff, LLC. Discussions centered around the cleanliness of buildings, absenteeism, and lack of substitute employees. Administration interviewed 4 companies who provide supplemental custodial services. It was determined that The Professional Group (TPG) was the best fit for the district.

2. Revision of Drug Free Workplace Policy

Administration reviewed the updated Drug-Free Workplace policy. The policy has been updated and reflects current law and our practice within the school district. The committee agreed to place the updated policy on the next board agenda for consideration.

3. Revision of Drug and Alcohol Testing of CDL License Holders Policy

Administration reviewed the updated Drug-Free Workplace policy. The policy has been updated and reflects current law and our practice within the school district. The committee agreed to place the updated policy on the next board agenda for consideration.

4. Other

None

Meeting Adjourned at **6:30 p.m.**

Respectfully Submitted,
Scott Sederlund