

**Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038**

Building & Site Sub-Committee Meeting Minutes

Date: **November 3, 2014** Meeting started at: **5:49 p.m.**

Present: **Frank Bednard, George Sobah**

Excused: **Tammy Reynolds**

Also Present: **Ron Roberts, Scott Sederlund**

Additional Present: **Marianne Levine, Larry Schulte
Jeff Atkins – BMC
Kendra Olmack – Metro Tech**

Brief description of agenda items and discussion

- The Committee discussed the previous meeting minutes and approved them as written.

1. Central Kitchen Freezer Floor Changes

Barton Malow presented a proposed scope revision to the Central Kitchen walk-in freezer floor replacement. This additional work will provide an additional form of protection from water damage. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward on the next change order summary report to the next regular board meeting for approval.

2. Back-up System Bid Award

Metro Technology presented the bid results and an award recommendation for an e-mail archive system. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward to the next regular board meeting for approval.

3. Board Room Audio/Visual Bid Award

Metro Technology presented the bid results and an award recommendation for the Board Room Audio/Visual system. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward to the next regular board meeting for approval.

4. Change Order Summary Report – October 2014

Barton Malow presented the change order summary report for the month of October 2014. This report includes some additional scope items at Chippewa Valley High School and Dakota High School. All amounts are within the bond contingency budget. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward to the next regular board meeting for approval.

5. Other

No other items were discussed at this time.

Additional Notes:

The next Building & Site Committee meeting is scheduled for **December 1, 2014 at 5:45 p.m.**

Meeting Adjourned at **6:24 p.m.**

Respectfully Submitted,
Jeff Atkins, Barton Malow